

SUNY SCHENECTADY
CURRICULUM WORKSHEET

PROGRAM: **PARALEGAL, A.A.S.**

HEGIS #5099

Program Code #38

Program Entry Date:

Student Name:
ID Number:

Former College(s) Attended:

PROGRAM REQUIREMENTS	CR	GRADE	IN PROGRESS	COMMENTS
PAL 111 Survey of American Law	3			
PAL 112 Legal Research	3			
PAL 114 Courts & Litigation	3			
PAL 217 Estates and Trusts	3			
PAL 219 Real Property	3			
PAL 231 Family Law	3			
PAL 233 Administrative Law	3			
BUS 118 Document Formatting	3			
BUS 121 Business Law I	3			
BUS 123 Business Law II	3			
BUS 135 Advanced Document Formatting	3			
ENG 123 College Composition	3			
ENG 124 Literature and Writing	3			
ETH 221 Professional & Applied Ethics	1			
FYS 100 First Year Seminar	1			
MAT 126 Descriptive Statistics OR Higher	3-4			
Restricted Humanities Elective (a)	3			
Social Science Elective	3-4			
Science Elective	3-4			
Restricted Elective (c)	3			
Liberal Arts Elective	3			
Accounting Elective (b)	3-4			
Minimum Credit Hours	62			

Additional Comments: Please see footnotes on reverse side.

Reviewed by _____

Date _____

PARALEGAL

ASSOCIATE IN APPLIED SCIENCE

FIRST YEAR

Fall Semester	CR	Spring Semester	CR
BUS 118 Document Formatting	3	BUS 123 Business Law II	3
BUS 121 Business Law I	3	BUS 135 Adv. Document Formatting (a)	3
ENG 123 College Composition	3	ENG 124 Literature and Writing	3
FYS 100 First Year Seminar	1	PAL 112 Legal Research	3
MAT 126 Descriptive Statistics OR Higher	3-4	PAL 114 Courts and Litigation	3
PAL 111 Survey of American Law	3		15
	16-17		

SECOND YEAR

Fall Semester	CR	Spring Semester	CR
PAL 217 Estates and Trusts	3	ETH 221 Professional & Applied Ethics	1
PAL 219 Real Property	3	PAL 231 Family Law	3
Science Elective	3-4	PAL 233 Administrative Law	3
Social Science Elective	3	Restricted Humanities Elective (a)	3
Accounting Elective (b)	3-4	Restricted Elective (c)	3
	15-17	Liberal Arts Elective	3
			16

Minimum Credit Hours required for degree: 62

NOTES:

- (a) The **Restricted Humanities Elective** is to be chosen from non-required courses, applicable to the appropriate degree program, in the following areas: Foreign Language, History, Literature, Philosophy and Public Speaking.
- (b) **Accounting Elective:** Any ACC (Accounting) course.
- (c) **Restricted Elective:**
PAL 250 Paralegal Internship or CIS 221 Computer Applications, or CRJ 131 Criminal Law

“To ensure the integrity and continuity of the SCCC Paralegal program and to comply with external accreditation policies, no more than three (3) legal specialty (PAL) courses may be granted credit by transfer or by alternative credit sources. No transfer credit may be granted for Courts and Litigation (PAL 114) except from an appropriate New York State institution.”