

## GUIDANCE FOR SPRING 2020 TEMPORARY PASS/FAIL OPT IN GRADING

**TO:** Students enrolled in a Spring 2020 full-semester course, Spring 2020 Session II course, or a 12-week FYS Spring 2020 course.

**ABOUT:** Information you need before opting into the Pass/Fail grading option for any of your courses for the Spring 2020 semester.

### HERE IS WHAT YOU NEED TO KNOW:

- SUNY Schenectady is offering all Spring 2020 students the option to choose how you want your final grade to appear on your transcript. You can choose this for one or more of your courses. Your choices for each course are:
  - No change** - You will receive an A – F grade as indicated in the syllabus for each course.
  - Pass/Fail** - You will receive a P indicating a grade between A and D- (as indicated in the syllabus for each course) or you will receive a grade of F. Neither the P nor the F grade will be calculated into your overall GPA.
- To opt into the Pass/Fail grading model** for one or more courses, you will **complete and submit a form** that will require the CRN, the course subject, the course number, the section number, and the course title that you want graded as either Pass (P) or Fail (F) on your transcript. For example:

CRN	COURSE SUBJECT	COURSE NUMBER	SECTION NUMBER	COURSE TITLE
90675	ACC	122	1	Managerial Accounting

**Submit the “Request for Alternate Pass/Fail Grading Form”  
no later than Friday, June 19, 2020 at 1:00 p.m.**

Once you submit the form, you may change your decision by resubmitting the form at any time prior to June 19.

### HERE IS WHAT YOU NEED TO CONSIDER:

#### Your GPA.

- If you opt into the Pass/Fail grading model, those courses will not be calculated into your GPA.
- If you need to raise your current GPA in order to qualify for graduation or transfer, be aware that opting in for the Pass/Fail model for a course will not raise (or lower) your GPA.
- Some licensing/certification may be impacted by choosing the Pass/Fail model.

[Talk to your program dean, your instructor, your advisor, or your success coach!](#)

#### Transfer to other colleges.

- If you plan to transfer to a four-year college or any other college beyond SUNY Schenectady, you must consider your program requirements. In many cases, if you plan to transfer, it will be important to consider the ways in which choosing the Pass/Fail model may impact admissions and the acceptance of transfer courses.
- Your transfer school may restrict the number of Pass/Fail courses allowed.

[Talk to your program dean, your instructor, your advisor, or your success coach!](#)

#### The courses in your major.

- Depending on your program, some courses might be fine for the Pass/Fail grading model such as electives or even SUNY general education courses, but other courses, often courses in your major area of study, may not be. Therefore, each course should be considered on its own.

[Talk to your program dean, your instructor, your advisor, or your success coach!](#)

#### President’s List. Dean’s List. Phi Theta Kappa.

- Only students who choose to retain the letter-grading model for all courses will be considered for these accolades.