

BLACKBOARD, EMAIL, STUDENT RECORDS

To access Blackboard and email, print class schedules, view program audits, or find your advisor:

- 1) Start at SUNY Schenectady's home page: www.sunysccc.edu
- 2) Click RECORDS & REGISTRATION
- 3) Click use Current Information, or update
- 4) For login, USERID = your 9-digit student ID number, it usually begins with 900
- 5) Enter your LOG-IN PIN to access your student records
 - a. Note: First time users your PIN will be birthdate in MMDDYY format. You will be asked to immediately change your PIN. Be sure to keep it in a safe place. PINs are case sensitive.
 - b. Be sure to set up a security question in case you need to reset your PIN.
- 6) You will then see the following menu:

User login help line: 518-381-1487

Student Registration & Records

[DegreeWorks Audit and Advisor Assignment](#)

DegreeWorks Audit (must use Portal/Email/ANGEL/Network User Name and Password to login)

[View Address\(es\) and Phone\(s\)](#)

View your current address(es) and phone number(s). If an update is required, please contact the registrar's office.

[Registration](#)

Update your Educational Goal; Register for classes

[Confirm Attendance and Accept Classes](#)

You MUST Confirm your Attendance and Accept your Classes or you will be dropped prior to the start of the semester.

[Student Records](#)

View Holds, Mid-Term Warning, Final Grades, Student Schedule, Unofficial Transcript

[Financial Aid](#)

Review the status of your financial aid awards; Check the status of required documents.

[Tuition Payment](#)

View your Student Statement; Pay your Bill; Establish a Payment Plan

[Bookstore Credit by Semester](#)

View Bookstore Credit Available by Semester beginning two weeks before classes start.

[Order Course Related Materials](#)

Order your Course Related Materials directly from the College Store.

(Please note, you will not be able to return to Student Registration & Records without logging in again)

[Student Tax Notification](#)

View your Student Tax Notification Info (IRS 1098T)

[User Login Info for DegreeWorks, MySCCC Portal, Email, Blackboard and Network](#)

Display your User Login and Default Password. If you are a first time student, this will be available 48 hours after your initial registration.

[Information for the SCCC Portal](#)

Information for the SCCC Portal

[Blackboard - SCCC Online Course Management](#)

Blackboard - SCCC Online Course Management

[SCCC - Student Email](#)

SCCC - Student Email

[ADA Transition Services](#)

Create accommodation notifications for your professors.

To see what classes to take and who your advisor is. **Pro Tip:** Arrange to meet with your advisor and register early!

Login credentials for Blackboard account and college email. **Pro Tip:** Check both your college and Blackboard email