

Educational Opportunity Program Student Association (EOPSA)

Constitution

PREAMBLE

To strengthen and solidify the Educational Opportunity Program, while working towards representing and enriching the lives of each Educational Opportunity Program student and the entire SCCC student body community through programming efforts and addressing significant issues which may arise within the Educational Opportunity Program student body or within the structure of the Educational Opportunity Program itself.

Article I

Name and Purpose

Section 1. Name

This Organization shall be known as the Educational Opportunity Program Student Association (EOPSA) at Schenectady County Community College.

Section 2. Purpose

The Educational Opportunity Program Student Association's goals shall be the following:

- To inform the Educational Opportunity Program student body of significant issues relating to the program.
- To advocate for and increase funds for the Educational Opportunity Program and higher education as a whole.
- Engage in community service activities that benefit the Schenectady community.
- To support the needs of students enrolled in the Educational Opportunity Program through scholarship fundraising efforts, leadership opportunities, and personalized programming that foster academic success.

Article II

Membership

General Membership

All full time and part time students at the Schenectady County Community College can be members of the Educational Opportunity Program Student Association and shall be extended all rights and privileges to which the authority of this constitution extends.

Article III

Structure

The officers of the Educational Opportunity Program Student

Association shall be in accordance with the recommended officer hierarchy outlined by SCCC Student Government Association.

- a. President
- b. Vice President
- c. Treasure
- d. Secretary
- e. Advisor

Article IV

Eligibility and Qualifications for Office

Eligibility: A student must:

- Must have paid the SCCC student activity fee.
- All candidates for Office shall be students in the Educational Opportunity Program at Schenectady County Community College.
- Maintain an academic cumulative average of at least 2.0

ARTICLE V

Duties of Officers

President shall:

- Execute and enforce the rules and regulations of the college, the Student Government Association (SGA), and the club's constitution.
- Plan and create meeting agenda for upcoming meeting.
- Call and preside over all meetings of the club.
- Appoint committee chairpersons as necessary.
- Serve as the official student representative of the club.
- Attend student organizational board meetings (or assign someone to attend in president's absence).

Vice President shall:

- Assume all roles of the president in his/her absence.
- Attend committee meetings and report back to the president.

Treasurer shall:

- Maintain financial statements for the club.
- Prepare necessary forms for collecting and disbursing club funds.
- Coordinate fundraising activities for the club and reconcile all monies from fundraising activities with the SGA bookkeeper.
- Deposit all club income with SGA bookkeeper in a timely manner.
- Execute and enforce within the club the rules and regulations of the college and the SGA in regard to fundraising activities and financial procedures.

Secretary shall:

- Record minutes from each club meeting and distribute them to the advisor and the SGA bookkeeper. Minutes must be shared with all club members.
- Type and handle correspondence for the club including meeting agenda.
- Maintain club records.

Article VI

Vacancies

Vacancies

- Upon the resignation, incapacity or removal of the President, the Vice President shall assume the Presidency, in accordance with Article V.
- Upon the resignation, incapacity or removal of the Vice President, the President shall notify the Educational Opportunity Program professional staff to hold a special election open to the general membership. Such a special election must be held within four (4) weeks of the notification.
- Should no candidate be nominated or elected during the special election, the President shall have the power to appoint a Vice President pending a majority approval of the Educational Opportunity Program Officers.

Article VII

Elections, Terms of Office and Amendments

Section 1. Conducting Elections

- The General Election shall be held no later than the fourth Wednesday after the first day of classes
- Special Elections shall be held within fifteen (15) school days upon determination of a vacancy.
- The Educational Opportunity Program Professional Staff shall be responsible for soliciting nominations for office and verifying eligibility. Additionally they shall be responsible for coordinating the elections, ballots, etc., and announcing newly elected officials.
- The Educational Opportunity Program Professional Staff shall have the power to change the date of any special election to a more practical one.

Section 2. Terms of Office

- The term of office for Educational Opportunity Program Student Association officials shall begin on October 1st and end on September 30th of the next year.
- Elections shall be held on the third Wednesday following the start of the fall semester in September and the spring semester in January. Elections shall be monitored and facilitated by the Educational Opportunity Program professional staff members in accordance with the guidelines and provisions held within this constitution.

Section 3. Constitutional Amendments

- All Amendments to this constitution proposed by either the Educational Opportunity Program Executive Board, or of the general student body shall be conducted by the Educational Opportunity Program professional staff, in the same fashion as an election. Constitutional Amendments shall be initiated by Educational Opportunity Program Student Association General Membership

- A petition which includes reasoning and rationale signed by at least twenty (20) percent of the Educational Opportunity Program Student Association general membership may be served to the Executive Board.
- The officers shall have seven (7) days to review the given amendments, after which the Professional Staff shall put the amendments up for approval within ten (10) school days.
- The Educational Opportunity Program Professional Staff shall have the power to change the date of any constitutional amendment vote to a more practical one.

ARTICLE IX

Dissolution of the E.O.P.S.A

Dissolution Clause

- In the event that the Educational Opportunity Program Student Association dissolves, or ceases to function for a prolonged period of time, all assets remaining after debts shall be transferred to Schenectady County Community College and be used to promote the purpose of the SCCC, SGA.

ARTICLE X

Ratification

Ratification

- This Constitution shall become effective upon the Professional Staff of the Educational Opportunity Program and the SCCC Student Government Association.
- Upon passage, this Constitution shall become the governing document of the Educational Opportunity Program Student Association.

Constitution Approved: April, 2015