SUNY SCHENECTADY NEW STUDENT CHECKLIST
Summer 25 Begins Tuesday, May 27, 2025

Login to Portal (MySCCC) in order to:
1. Complete "My Survey to Success" in Starfish ☐
2. Get Access to BrightSpace, Email, College Scheduler, Banner Self-Service, Degreeworks
Information Technology Helpdesk, 518-381-1487; ithelpdesk@sunysccc.edu. ☐
https://sunysccc.edu/Current-Students/Student-Life-and-Resources/Accessing-MYSCCC-Portal.html
https://sunysccc.edu/Academics/Online-Learning/Student-Resources/Helpful-Apps-Tech-and-Tips.html

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Academic Advisement Center, Stockade Room 100, 518-381-1277; AcademicAdvisement@sunysccc.edu ☐
https://sunysccc.edu/Current-Students/Academic-Advisement/index.html
Meet with your assigned **Academic Advisor**
1. Discuss career options; Academic Programs; Make course Schedule

Financial Aid, Elston Hall Welcome Center, 518-381-1468; financialaid@sunysccc.edu
https://sunysccc.edu/Admissions/Paying-for-SUNY-Schenectady/Financial-Aid/Apply-for-Financial-Aid.html ☐
1. Complete FAFSA, TAP, and SUNY Schenectady Foundation Scholarship Application
2. Tuition due **May 2nd** for Session I and II; Tuition due **June 20th** for Session III

Student Business Office, Elston Hall Welcome Center, 518-381-1346; bursar@sunysccc.edu
https://sunysccc.edu/Academics/Register-for-Classes/Certificate-of-Residence.html ☐
1. Certificate of Residence due to the Student Business Office
   – Please note: Students using VA Education Benefits are exempt

2. Confirm Attendance and Accept Classes in Banner Self Service ☐

3. Pay your bill and/or set up a payment plan ☐
https://sunysccc.edu/Admissions/Paying-for-SUNY-Schenectady/Payments-Payment-Plan.html

Student Affairs Office, Elston Hall Room 222, 518-381-1344; studentaffairs@sunysccc.edu
https://sunysccc.edu/Admissions/Already-Accepted-New-Student-Info/Immunizations.html ☐
1. Immunization Certificate, required by NY State Public Health Law

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Additional Support available on campus: ADA, TRIO, EOP, ASAP, Learning Center ☐

College Store, 518-381-1332, Elston Hall Room 109 ☐
http://fsacollegestore.com/home.aspx
1. Student ID Card: Bring new course schedule and government issued ID

2. Textbooks are also available at College Store ☐
*If Financial Aid is complete and eligible for bookstore credit, availability may begin **May 20th***
Bring course schedule & student ID card

SUNY Schenectady Parking ID, Security Desk, Casola Entrance of Elston Hall ☐
https://admissions.sunysccc.edu/register/parking
Bring student ID card to the security desk to receive hang tag after completing online form.

Complete New Student Orientation ☐
https://sunysccc.edu/Admissions/Already-Accepted-New-Student-Info/Orientation.html

PRINT A FRESH SCHEDULE A WEEK BEFORE CLASSES BEGIN