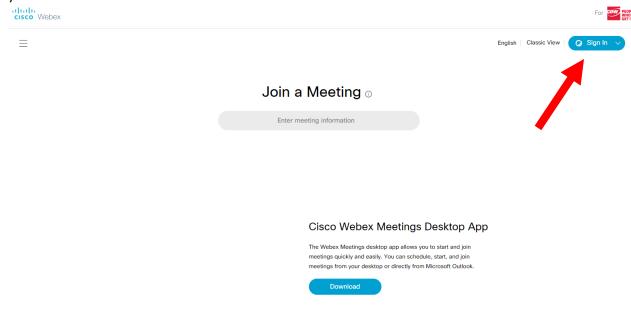
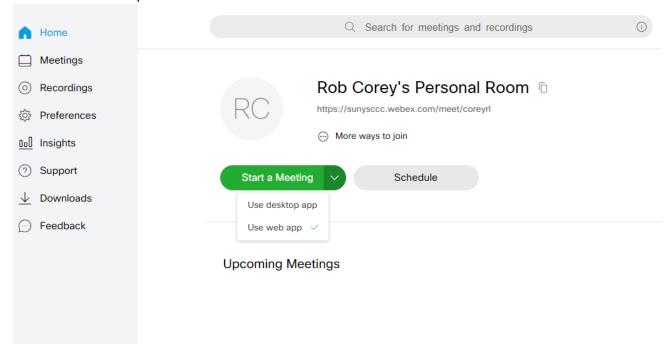
## **Instructions to Immediately Start a Webex Meeting**

## Navigate to sunysccc.webex.com

1. If you want to start your own meeting, choose "Sign In" at the top. An SCCC account will be given to you.



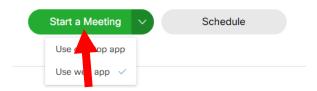
2. This is the room you will see:



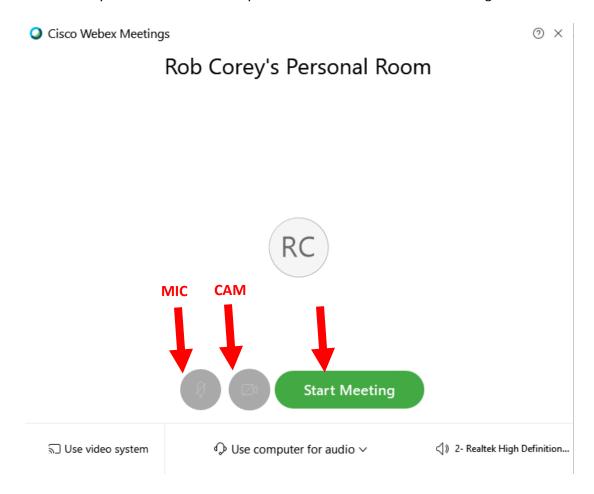
3. To start the meeting, first click the drop down arrow and choose "Use web app."



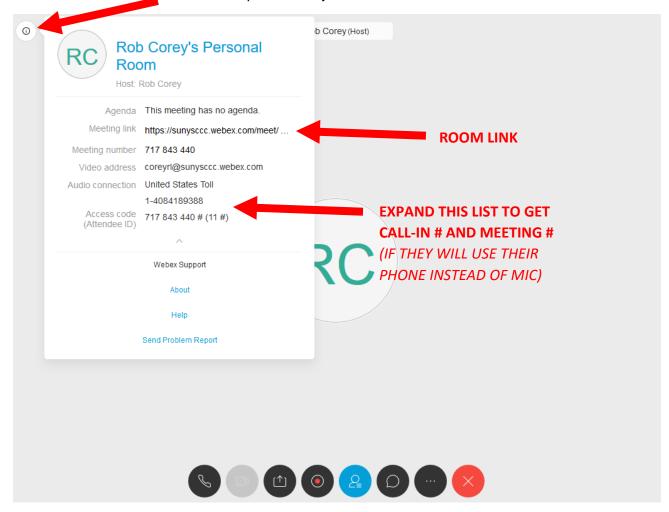
4. Now click the "Start a Meeting" button.



- 5. You may skip any popups that try to give a tutorial.
- 6. Turn on your video and mic if they are not on. Then click to "Start Meeting."



7. When the room opens, choose the (i) in the top left to get the room link, meeting number. Copy and email this information to whoever you'd like to join.



Note: The mic and camera buttons are on the bottom left as shown above. If you plug in a webcam you can toggle both video and sound with those buttons. Laptops usually have both webcams and mics installed into them. Webcams usually have a mic built into it.