

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
SEPTEMBER 20, 2021 at 5:30 pm  
VAN CURLER ROOM  
&  
VIA TELECONFERENCE

MINUTES

TRUSTEES PRESENT: Ann Fleming Brown, Ray Gillen, Gary Hughes, Michael Karl, Margaret King, Tina Chericoni Versaci, Renee Bradley, Damonni Farley, and David Secharran

ALSO PRESENT: Steady Moono, Patrick Ryan, Paula Ohlhous, Deborah Spass, President's Council, and other College faculty and staff.

1) WELCOME AND CALL TO ORDER

Chair Brown called the meeting to order at 5:30 pm.

2) Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 16, 2021 AND CONSENT AGENDA**

**#21-99** **RESOLVED**, that the Minutes of the of August 16, 2021 meeting be approved as submitted and read; and be it further

**RESOLVED**, that the personnel items listed in the Consent Agenda be approved.

3) CONSENT AGENDA

Upon motion by Trustee Hughes and seconded by Trustee King, the resolutions were unanimously approved.

**APPOINTMENT/REAPPOINTMENT OF MEMBERS TO ADVISORY COMMITTEES**

**WHEREAS**, the College Board of Trustees makes appointments/reappointments of members to Advisory Committees to serve as an important link between the College and the professional, industrial and business communities, and

**WHEREAS**, the advisory committee membership represents a diverse group of professionals that bring a specialized knowledge to the particular committee(s) to which the appointment/reappointment is being made, and

**WHEREAS**, each advisory committee has a specific purpose and responsibilities to support and enhance the continued growth and success of the institution, therefore be it

**#21-100A** **RESOLVED**, that the individuals listed in each advisory committee be approved for appointment or reappointment as recommended for each Advisory Committee and listed on each Advisory Committee appointment/reappointment form.

**PROFESSIONAL DEVELOPMENT REQUEST – DR. CHERYL GOOCH**

**#21-100B** **RESOLVED**, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Vice President for Academic Affairs, Dr. Cheryl Gooch to attend the SUNY Association of Chief Academic Officers (CAOS) conference, November 3, 2021- November 5, 2021 , in Cooperstown, NY, at a cost not to exceed \$810.00.

4) **REPORT OF THE CHAIR**

Chair Brown welcomed back Dravid Seecharan, the College's Student Trustee. Dravid will continue to serve as student trustee through December 2021.

NYCCT (New York Community College Trustees) will hold its Annual Conference in Saratoga on November 5<sup>th</sup> and 6<sup>th</sup>, Chair Brown invited trustees to join her.

Trustee Versaci provided a report on the Foundation.

- The Foundation held a Refresher and Fundraising training for leadership at the College as well as the Foundation Board with Jim Langley of Langley Innovations. He provided incredible insight about fundraising realities and ways that we can embrace our roles as advocates for the College.
- Last week the Foundation received a donation of \$10,000 to start a new scholarship from Fenimore Asset Management, and confirmed a \$10,000 pledged gift from an alumnus to fund his scholarship for the next five years.
- Also in the days leading up to our Founder's Day last Friday the 17th, the Foundation ran a fundraising campaign that yielded more than \$5,000 in donations from alumni and friends.

5) REPORT OF THE TREASURER

Upon motion by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

**APPROVAL FOR THE KEY BANK N.A. WARRANTS #49 THROUGH #53**

**WHEREAS**, the Treasurer has reviewed Key Bank N.A. Warrants #49 through #53 and recommends payment of same, it is hereby

**#21-101 RESOLVED**, that Key Bank N.A. Warrants #49 through #53 be hereby approved for payment.

Upon motion by Trustee Hughes and seconded by Trustee Seecharan, the resolution was unanimously approved.

**APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING AUGUST 31, 2021**

**WHEREAS**, the Board has received the Report of Revenues and Expenditures for the period ending August 31, 2021, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

**#21-102 RESOLVED**, that the Report of Revenues and Expenditures for the period ending August 31, 2021, be accepted as received.

6) REPORT OF THE PRESIDENT

In addition to hearing the President's Report, Fall Semester updates were provided Dr. David Clickner, Vice President for Strategic Initiatives and Planning. The College has complied with other SUNY requests, the complexity is now with the mandating of vaccines. As of today, the College received 38 religious exemptions, and four medical exemptions.

Additionally, Dr. Clickner provided an update to the Strategic Plan. To date, Dr. Moono has been presented with the recommended suggestions for the goals to go along with Middle States and how they tie into the pillars and objectives.

As a final part of the report, HEERF Student Portion Disbursements were presented by Mr. Mark Bessette, Assistant Dean of Financial Aid and Access and Ms. Amiee Warfield, Controller. To date, each round of funding has doubled with the amount given to the student. There is a "sub-bucket" of monies given by Congress of how to distribute the funds accordingly. The full communication plan of distribution is communicated on the sunysccc website.

See attached full report:  
[President's Report - August 2021 \(sunysccc.edu\)](https://sunysccc.edu)

7) Personnel

Upon motion by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

**RESOLUTION TO APPOINT MR. PAUL HENRY TO THE POSITION OF DIRECTOR OF IT OPERATIONS**

**WHEREAS**, it has been recommended that Mr. Paul Henry be appointed as Director of IT Operations for the period September 1, 2021 through August 31, 2022, and

**WHEREAS**, the President has concurred with said recommendation, it is hereby

**#21-103** **RESOLVED**, that Mr. Paul Henry be awarded an appointment as Director of IT Operations at a prorated annual salary of \$75,000 for the period September 20, 2021 through August 31, 2022. This appointment is consistent with the terms and conditions of employment as set forth by the Chairpersons, Administrators, and Directors Association (CADA) Agreement.

Upon motion by Trustee Hughes and seconded by Trustee Seecharran, the resolution was unanimously approved.

**RESOLUTION TO APPOINT MS. MS. LAUREN LANKAU AS DIRECTOR OF APPRENTICESHIP AND HEALTHCARE FOR WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION**

**WHEREAS**, it has been recommended that Ms. Lauren Lankau be appointed to the position of Director of Apprenticeship and Healthcare for Workforce Development and Community Education, for the term of September 21, 2021 through August 31, 2022; and

**WHEREAS**, the President has concurred with said recommendation, it is hereby

**#21-104** **RESOLVED**, that Ms. Lauren Lankau be awarded an appointment to Director of Apprenticeship and Healthcare for Workforce Development and Community Education for the period September 21, 2021 through August 31, 2022, at an annual prorated salary of \$60,000. This position is funded under the Apprenticeship Grant 22516 and is subject to the terms and conditions of employment set forth in the Personnel Policies of the Board of Trustees and Policy 2.2 Temporary, Grant-Supported Staff Positions and Temporary Assignments.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

**RESOLUTION TO APPOINT MR. LOUIS AIOSSA TO A TEMPORARY CRIMINAL JUSTICE INSTRUCTOR**

**WHEREAS**, it has been recommended that Mr. Louis Aioffa be temporarily appointed as a Criminal Justice Instructor for the period August 30, 2021 through December 18, 2021, and

**WHEREAS**, the President has concurred with said recommendation, it is hereby

**#21-105**

**RESOLVED**, that Mr. Louis Aioffa be awarded an appointment as a temporary Criminal Justice Instructor at a prorated annual salary of \$43,000 for the period August 30, 2021 through December 18, 2021. This appointment is consistent with the terms and conditions of employment as set forth by the personnel policies of the Board of Trustees and SUNY Schenectady Union of Faculty and Professionals (UFP) Agreement and Temporary, Grant-Supported Staff Positions and Temporary Assignments (2.2).

Upon motion by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

**RESOLUTION FOR THE TEMPORARY APPOINTMENT OF MS. JAIMEE L. KING AS INTERIM ASSOCIATE EXECUTIVE DIRECTOR OF SCHENECTADY COLLEGE AND CAREER OUTREACH CENTER**

**WHEREAS**, it has been recommended that Ms. Jaimee L. King be appointed as Interim Associate Executive Director of Schenectady College and Career Outreach Center (SCCOC), for the term of September 7, 2021 through October 29, 2021; and

**WHEREAS**, the President has concurred with said recommendation, it is hereby

**#21-106**

**RESOLVED**, that Ms. Jaimee L. King be awarded a temporary appointment as Interim Associate Executive Director of SCCOC for the period September 7, 2021 through October 29, 2021, subject to the terms and conditions of employment set forth in the Personnel Policies of the Board of Trustees and Temporary, Grant-Supported Staff Positions and Temporary Assignments (2.2), at an annual salary of \$55,000, prorated for this period.

Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

**TEMPORARY STIPEND FOR MR. STEPHEN FRAGALE, INTERIM DEAN OF STUDENT AFFAIRS**

**WHEREAS**, Mr. Michael Munger, the previous Director of Campus Safety, tendered in his resignation effective September 9, 2021 and a search for a new Director of Campus Safety is underway; and

**WHEREAS**, Mr. Stephen Fragale has agreed to jointly manage the responsibilities of that office until a successful search is completed; and

**WHEREAS**, he will assume select responsibilities and will oversee the following duties: Clery Reporting, the College's Critical Incident Management Plan, Allied Contract and future RFP, Security Vehicle/Log, Guards and Personnel, Uniforms, Cameras, Weather-related safety issues, Campus Safety Council, Safety Training, Student Behavior/Conduct Reporting/Maxient, Strategic Planning, all student and staff related safety items, and safety and security at external sites; therefore be it

**#21-107** **RESOLVED**, that Mr. Stephen Fragale be compensated for this additional work and assume a monthly stipend of \$600 effective immediately until such a time that the Director of Campus Safety is appointed and in place.

Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

**TEMPORARY STIPEND FOR MR. ANTHONY SCHWARTZ, DIRECTOR OF FACILITIES**

**WHEREAS**, Mr. Michael Munger, the previous Director of Campus Safety, tendered in his resignation effective September 9, 2021 and a search for a new Director of Campus Safety is underway; and

**WHEREAS**, Mr. Anthony Schwartz has agreed to jointly manage the responsibilities of that office until a successful search is completed; and

**WHEREAS**, he will assume select responsibilities and will oversee the following duties: Physical Plant, Swiper Access Points/Hardware, Key Requests, Blue Lights, Fire Dills, Simplex Emergency Lights, Red Phones, and Fire Inspections/Extinguishers/Smoke Detectors/AED's; therefore be it

**#21-108** **RESOLVED**, that Mr. Anthony Schwartz be compensated for this additional work and assume a monthly stipend of \$600 effective immediately until such a time that the Director of Campus Safety is appointed and in place.

Upon motion by Trustee Hughes and seconded by Trustee Farley, the resolution was unanimously approved.

8)

**RESOLUTION TO RATIFY THE MEMORANDUM OF AGREEMENT  
BETWEEN SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE  
AND SEIU LOCAL 200 UNITED (ADJUNCT FACULTY BARGAINING  
UNIT)**

**WHEREAS**, where all terms and conditions of the Agreement between the College and SEIU Local 200 United for the period of September 1, 2017 through August 31, 2020, will continue unless expressly changed in the Agreement dated June 20, 2021; and

**WHEREAS**, the parties agree that the terms of the agreement shall be for five years from September 1, 2020 through August 31, 2025; therefore be it

**#21-109**

**RESOLVED**, that the Board of Trustees ratifies and approves the Memorandum of Agreement between SUNY Schenectady and SEIU Local 200 United, dated June 10, 2021 and authorizes and directs the President of the College and the Chair of the Board of Trustees to execute a final collective bargaining agreement that is substantially consistent therewith, upon receipt of the approval of the Legislature of the County of Schenectady.

Upon motion by Trustee Hughes and seconded by Trustee King, the meeting was adjourned at 6:19 pm.

Respectfully submitted,

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Renee Bradley, Secretary  
Board of Trustees

Recorded by:  
Paula Ohlhous, Chief of Staff