

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
August 18, 2025

M I N U T E S

TRUSTEES PRESENT: Renee Bradley, Ann Fleming Brown, Raymond Gillen, Gary Hughes, Michael Karl, Margaret King, Tina Chericoni Versaci and Josh Johnson

ALSO PRESENT: Dr. Steady Moono, President's Council, and other College faculty and staff

ABSENT: Damonni Farley

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:30 p.m.

2) APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF June 16, 2025 AND CONSENT AGENDA

RESOLVED, that the Minutes of the of June 16, 2025 meeting and consent agenda be approved as submitted and read; and be it further

#25-72 RESOLVED, that the personnel items listed in the Consent Agenda be approved.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the minutes and consent agenda were unanimously approved.

3) CONSENT AGENDA

#25-73A RESOLUTION FOR ADDITIONAL COMPENSATION FOR MS. AMIEE WARFIELD, CONTROLLER

WHEREAS, Ms. Amiee Warfield has agreed to assume additional supervisory responsibilities related to overall management of the Office of Administrative Affairs, training of the replacement Controller and training of the new Chief Information Officer on Banner Finance-related matters; and

WHEREAS, these responsibilities fall outside the scope of Ms. Warfield's current job description, which does not include divisional supervision and cross divisional supervisory training; and

WHEREAS, the additional duties include:

- Supervising Administrative Affairs leadership and staff in the absence of the Executive Vice President of Administration & Finance.
- Overseeing training of the college's new Controller; which requires an intensive year-long period of time.
- Training of the Chief Information Officer on SUNY Schenectady's Banner installation, customizations and financial modules.

WHEREAS, fulfilling these duties requires Ms. Warfield to adjust her workload, invest additional time and function outside her regular duties;

NOW, THEREFORE, BE IT RESOLVED, that Amiee Warfield be approved to receive additional compensation in the amount of \$5,000 per year in recognition of the expanded responsibilities and duties to ensure transition of the Controller role prior to her departure and overall supervision of the Administrative Affairs Division. This additional compensation is effective September 1, 2025.

#25-73B

**RESOLUTION TO APPROVE THE TEMPORARY SPECIAL
ASSIGNMENT OF MARK EVANS FOR THE MIDDLE
STATES SELF-STUDY PROCESS**

WHEREAS, the College is actively engaged in the self-study process in preparation for the Middle States Commission on Higher Education (MSCHE) Team visit scheduled for the 2026–2027 academic year; and

WHEREAS, the successful completion of this process is critical to the College's continued accreditation and institutional improvement; and

WHEREAS, Mark Evans, Associate Professor of Music, has agreed to serve as a tri-chair of the Self-Study Team for the Fall 2025 semester and has demonstrated the capacity and commitment to fulfill the responsibilities associated with this role; and

WHEREAS, the deliverables for this assignment include, but are not limited to:

- Populate and manage completion of the Master Evidence Log, including noting any evidence documents that need to be updated;
- Move all evidence documents used in the Self-Study from Brightspace to internal repository on Teams;
- Update the College's MSCHE website information regarding the self-study;
- Create updated draft of the Self-Study Report Introduction;
- Combine all Standard Reports into a single, fully editable Word document and provide a draft with updates and feedback in Track Changes;

- Plan and provide a campus-wide session to update the Middle States Self-Study process and timeline;
- Coordinate student groups to gather feedback on accreditation and share findings with the Steering Committee;
- Create objectives and outcomes for all Spring 2026 Steering Committee meetings;
- Plan Middle States sessions for Spring 2026 Institute Week;
- Attend the MSCHE Annual Conference and report to the Academic Senate;
- Report to the December 2025 Board of Trustees meeting;

NOW, THEREFORE, BE IT RESOLVED, that the College formally recognizes the temporary special assignment of Mark Evans as tri-chair of the Self-Study Team for the period of August 18, 2025, through December 19, 2025; and

BE IT FURTHER RESOLVED, that upon successful completion of the aforementioned deliverables, Mark Evans shall receive a standard 3-credit course release as compensation for his service; and

BE IT FINALLY RESOLVED, that this resolution shall not constitute evidence of any pattern or practice between the parties, nor shall it be used as precedent in any future proceedings.

#25-73C

RESOLUTION TO APPROVE THE TEMPORARY SPECIAL ASSIGNMENT OF CAYLA GAWORECKI FOR THE MIDDLE STATES SELF-STUDY PROCESS

WHEREAS, the College is actively engaged in the self-study process in preparation for the Middle States Commission on Higher Education (MSCHE) Team visit scheduled for the 2026–2027 academic year;

WHEREAS, the successful completion of this process is critical to the College’s continued accreditation and institutional improvement;

WHEREAS, Cayla Gaworecki, Assistant Professor of Math, has agreed to serve as a tri-chair of the Self-Study Team for the Fall 2025 semester and has demonstrated the capacity and commitment to fulfill the responsibilities associated with this role;

WHEREAS, the deliverables for this assignment include, but are not limited to:

- Populate and manage completion of the Master Evidence Log, including noting any evidence documents that need to be updated;
- Move all evidence documents used in the Self-Study from Brightspace to internal repository on Teams;
- Update the College’s MSCHE website information regarding the self-study;

- Create updated draft of the Self-Study Report Introduction;
- Combine all Standard Reports into a single, fully editable Word document and provide a draft with updates and feedback in Track Changes;
- Plan and provide a campus-wide session to update the Middle States Self-Study process and timeline;
- Coordinate student groups to gather feedback on accreditation and share findings with the Steering Committee;
- Create objectives and outcomes for all Spring 2026 Steering Committee meetings;
- Plan Middle States sessions for Spring 2026 Institute Week;
- Attend the MSCHE Annual Conference and report to the Academic Senate;
- Report to the December 2025 Board of Trustees meeting;

NOW, THEREFORE, BE IT RESOLVED, that the College formally recognizes the temporary special assignment of Cayla Gaworecki as tri-chair of the Self-Study Team for the period of August 18, 2025, through December 19, 2025;

BE IT FURTHER RESOLVED, that upon successful completion of the aforementioned deliverables, Cayla Gaworecki shall receive a standard 3-credit course release as compensation for her service;

BE IT FINALLY RESOLVED, that this resolution shall not constitute evidence of any pattern or practice between the parties, nor shall it be used as precedent in any future proceedings.

#25-73D RESOLUTION TO APPROVE THE TEMPORARY SPECIAL ASSIGNMENT OF DR. HOPE SASWAY FOR THE MIDDLE STATES SELF-STUDY PROCESS

WHEREAS, the College is actively engaged in the self-study process in preparation for the Middle States Commission on Higher Education (MSCHE) Team visit scheduled for the 2026–2027 academic year;

WHEREAS, the successful completion of this process is critical to the College’s continued accreditation and institutional improvement;

WHEREAS, Dr. Hope Sasway, Dean of Math, Science, Technology & Health, has agreed to serve as a tri-chair of the Self-Study Team for the Fall 2025 semester and has demonstrated the capacity and commitment to fulfill the responsibilities associated with this role;

WHEREAS, the deliverables for this assignment include, but are not limited to:

- Populate and manage completion of the Master Evidence Log, including noting any evidence documents that need to be updated;
- Move all evidence documents used in the Self-Study from Brightspace to internal repository on Teams;
- Update the College's MSCHE website information regarding the self-study;
- Create updated draft of the Self-Study Report Introduction;
- Combine all Standard Reports into a single, fully editable Word document and provide a draft with updates and feedback in Track Changes;
- Plan and provide a campus-wide session to update the Middle States Self-Study process and timeline;
- Coordinate student groups to gather feedback on accreditation and share findings with the Steering Committee;
- Create objectives and outcomes for all Spring 2026 Steering Committee meetings;
- Plan Middle States sessions for Spring 2026 Institute Week;
- Attend the MSCHE Annual Conference and report to the Academic Senate;
- Report to the December 2025 Board of Trustees meeting;

NOW, THEREFORE, BE IT RESOLVED, that the College formally recognizes the temporary special assignment of Dr. Hope Sasway as tri-chair of the Self-Study Team for the period of August 18, 2025, through December 19, 2025;

BE IT FURTHER RESOLVED, that upon successful completion of the aforementioned deliverables, Dr. Sasway shall be compensated at a rate equivalent to 1.5 of a course overload (\$4,725);

BE IT FINALLY RESOLVED, that this resolution shall not constitute evidence of any pattern or practice between the parties, nor shall it be used as precedent in any future proceedings.

#25-73E APPOINTMENT OF DOUGLAS MACDONALD AS INTERIM DIRECTOR OF TRIO

WHEREAS, the College recognizes the importance of maintaining leadership and continuity in the TRIO program during a period of transition;

WHEREAS, Douglas MacDonald has demonstrated the qualifications and commitment necessary to serve in the capacity of Interim Director of TRIO;

WHEREAS, an agreement has been reached between Douglas MacDonald and the College, as documented in the Memorandum of Agreement signed on July 21, 2025, outlining the terms of this interim appointment;

WHEREAS, Douglas MacDonald will be paid at an annual salary of \$55,000, 100% funded by the TRIO SSS Grant, prorated for the period of June 17, 2025, for 90 days or until the conclusion of a successful search of Director of TRIO, whichever comes first.

NOW, THEREFORE, BE IT RESOLVED, that the College formally appoints Douglas MacDonald as Interim Director of TRIO.

#25-73F INTERIM CHIEF INFORMATION OFFICER, MR. JOLLY PAZHAI

WHEREAS, April Snow, former Chief Information Officer (CIO) retired from her full-time position at SUNY Schenectady, effective January 31, 2025; and

WHEREAS, the college initiated a search to replace the Chief Information Officer position; and

WHEREAS, Jolly Pazhai, the college's current Director of Enterprise Services, has agreed to serve as Interim Chief Information Officer during this vacancy and while the search is underway; and

WHEREAS, Jolly Pazhai is willing to continue to manage the daily operations of the ITS department and coordinate day to day affairs of the department at this time.

RESOLVED, that the Board of Trustees approves an extension of this interim appointment effective July 18, 2025 of Mr. Jolly Pazhai through August 18, 2025 with a biweekly stipend of \$500 for the performance of these duties.

#25-73G RESOLUTION FOR ASSIGNMENT OF PROFESSOR BARBARA JONES

WHEREAS, Professor Barbara Jones has agreed to oversee the Aviation program as outlined in the signed Memorandum of Agreement;

WHEREAS, the assignment includes responsibilities related to curriculum oversight, student engagement, and coordination with industry partners;

WHEREAS, Professor Jones shall receive a stipend of \$5,000 for the academic year, payable in two equal installments of \$2,500 per semester;

NOW, THEREFORE, BE IT RESOLVED, that Professor Barbara Jones is officially assigned to lead the Aviation program for the 2025–2026 academic year, with the terms and stipend as specified above.

#25-73H REAPPOINTMENT OF ERIC FLUTY AS ASSOCIATE VICE PRESIDENT OF CAMPUS SAFETY

WHEREAS, Mr. Eric Fluty, a retiree of the Schenectady County Sheriff's Office and current Associate Vice President of Campus Safety is serving under a UP-211 waiver for employment in retirement;

WHEREAS, the College performed a search for qualified candidates for the Associate Vice President of Campus Safety position as required under UP-211 to determine if a non-retiree can serve the college in this role;

WHEREAS, after completion of this search, it was determined no other qualified candidate emerged as a potential Associate Vice President of Campus Safety who fulfilled all requirements for the position;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the reappointment of Mr. Eric Fluty as Associate Vice President of Campus Safety for the period September 1, 2025 to August 31, 2026, and expresses its appreciation for his continued service and leadership.

#25-73I PROFESSIONAL DEVELOPMENT REQUEST – ANN FLEMING BROWN

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Board Chair, Ann Fleming Brown to attend New York Community College Trustees in Saratoga Springs, NY, September 10-12, 2025 at a cost not to exceed \$1,500.00

#25-73J PROFESSIONAL DEVELOPMENT REQUEST – JOSH JOHNSON

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Student Trustee, Josh Johnson, to attend New York Community College Trustees in Saratoga Springs, NY, September 10-12, 2025 at a cost not to exceed \$1,500.00

#25-73K APPROVAL OF INTERNATIONAL TRAVEL TO ZAMBIA FOR HCAT PROGRAM ACCREDITATION DISCUSSIONS

WHEREAS, SUNY Schenectady County Community College has established a collaborative relationship with the National Institute of Public Administration (NIPA) in Lusaka, Zambia, to expand academic and cultural exchange opportunities; and

WHEREAS, the College seeks official accreditation approval from the Zambia Higher Education Authority (HEA) for its Hospitality, Culinary Arts, and Tourism (HCAT) programs to ensure program recognition and expansion in Zambia; and

WHEREAS, such international collaboration supports the College's mission to foster academic excellence, global engagement, and student success;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of SUNY Schenectady County Community College authorizes the following College representatives to travel to Lusaka, Zambia, to meet with the Zambia Higher Education Authority and the National Institute of Public Administration for the purpose of seeking accreditation approval for the HCAT programs and further strengthening the College's international partnerships:

Dr. Steady H. Moono, President
Dr. Mark Meachem, Vice President of Academic Affairs
Tiombé Tatum, Chief of Staff
Tina Chericoni Versaci, Esq., Vice Chair, Board of Trustees
Joan Dembinski, Alumna, HCAT

BE IT FURTHER RESOLVED, that the travel budget shall be developed and reviewed by the President, in accordance with Board policy, and shall include airfare, lodging, ground transportation, meals, and contingency expenses.

Informational: Professional Development for Carla Bavaro to attend the NYCCT Annual Conference, September 10-12, 2025 in Saratoga Springs, NY

4) **REPORT OF THE CHAIR**

REPORT FROM THE FOUNDATION

Presented by Vice Chair Tina Chericoni Versaci

The Foundation has had a busy summer closing out the **Rising Together** campaign and making plans to pivot our fundraising and communication efforts. To wrap up the campaign, the Foundation produced a special two-year summary of our efforts. We hope you will enjoy reading an advance copy about what we have been able to do because of the generosity of our community.

A big part of this our annual fundraising success revolves around the **SUNY Impact Charitable Tax Credit Program**, which is now underway. Donors who participate in this program will enjoy an **85% tax credit** as well as additional **15% state and**

federal tax deductions for their contributions. We hope to raise \$200,000 from this program in 2025-26. Please refer to the flyer in your packets or get in touch with Marianne for more information.

Did you know that **August is Make-a-Will Month**? The *FreeWill* platform allows our contacts to make a will for free, during which we hope they include a little something for SUNY Schenectady. We have had good results from this program and hope to inspire even more donors during Make-a-Will month.

Scholarship selections are in full swing for returning and entering students. Approximately 130 scholarships have been offered in the amount of \$265,000 to date with more to come as the semester gets underway.

The Foundation is holding an all-class reunion on campus on **Friday, October 10 from 9am to 12pm**. A group of very excited alumni have been assisting with the planning. Please attend if you have time – we would love for these folks to meet our wonderful leadership team.

Ann Fleming Brown welcomed new student trustee, Joshua “Josh” Johnson.

Ann Fleming Brown provided an update on the Presidential Search. The College has engaged with executive search firm RPA Inc. They will be holding online listening sessions in the coming weeks.

Ann Fleming Brown also announced the recipients of the NYCCT Awards. Board Secretary Renee Bradley is the recipient of the Marvin A. Rapp Award for Distinguished Service. Trustee Raymond Gillen is the recipient of the Donald M. Mawhinney, Jr. Trustee Leadership Award. The awards will be presented at the NYCCT Annual Conference and Awards Banquet on September 12, 2025 at the Saratoga Casino & Hotel in Saratoga.

#25-74 NEW SLATE OF OFFICERS

RESOLVED, that the nominations for the offices of Chair, Vice Chair, and Secretary of the Board of Trustees of SUNY Schenectady County Community College, to commence immediately on August 18, 2025 and continuing through June 30, 2026, are hereby closed and the Secretary instructed to cast ballots for the election of the following officers:

Ann Fleming Brown, Chair

Tina Chericoni Versaci, Vice Chair

Renee Bradley, Secretary

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

5) **REPORT OF THE TREASURER**

#25-75 APPROVAL FOR THE KEY BANK N.A. WARRANTS #40 THROUGH #47

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #40 through #47 and recommends payment of same, it is hereby

RESOLVED, that Key Bank N.A. Warrants #40 through #47 be hereby approved for payment.

Upon motion by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

#25-76 APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING JULY 31, 2025

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending July 31, 2025, as prepared by the Office of the Executive Vice President of Administration in advance of the meeting, it is hereby

RESOLVED, that the Report of Revenues and Expenditures for the period ending July 31, 2025, be accepted as received.

Upon motion by Trustee King and seconded by Trustee Karl, the resolution was unanimously approved.

#25-77 REVISED TUITION AND FEE SCHEDULE: 2025-26

WHEREAS, SUNY Schenectady County Community College developed and confirmed a revised Tuition and Fee Schedule for the 2025-26 academic year, it is hereby

RESOLVED, that the revised 2025-26 Tuition and Fee Schedule be approved, and it further be

RESOLVED, that the President and/or his designee be hereby directed to submit the attached Tuition and Fee Schedule to the State University of New York for consideration and approval.

Upon motion by Trustee Versaci and seconded by Trustee Hughes, the resolution was unanimously approved.

6) **PRESIDENT'S REPORT – August 2025**

Vice President for Academic Affairs, Dr. Mark Meachem, gave an overview of fall Institute Week August 18-22, 2025.

Vice President for Academic Affairs, Dr. Mark Meachem, reported on the dissolution of the Business and Professional Program Division.

Executive Vice President for Administration and Finance, Patrick Ryan, gave an update on the Center City Lease Notice of Lease Termination Cancellations for 2026/2027.

President Moono congratulated Associate Vice President of Student Affairs, Stephen Fragale, for receiving the federal recertification to accept international students.

President Dr. Steady Moono, introduced alumna and former student trustee, Rondacia McPhearson who shared an update on her current academic endeavors.

7) **PERSONNEL**

#25-78 **RESOLUTION TO APPOINT BENJAMIN BLISS AS DIRECT SUPPORT PROFESSIONAL (DSP) SUCCESS COACH FOR WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION (WFD&CE)**

WHEREAS, it has been recommended that Benjamin Bliss be appointed as Direct Support Professional (DSP) Success Coach for Workforce Development and Community Education (WFD&CE); and

WHEREAS, Benjamin has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Benjamin Bliss be appointed as Direct Support Professional (DSP) Success Coach for Workforce Development and Community Education (WFD&CE) for the period of August 25, 2025 to August 31, 2026, at an annual prorated salary of \$45,000; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2025-2026 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of

employment as set forth by the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

#25-79 RESOLUTION TO APPOINT DAMIAN BRUCE AS HUMAN RESOURCES ASSISTANT

WHEREAS, it has been recommended that Damian Bruce be appointed as Human Resources Assistant; and

WHEREAS, Damian has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Damian Bruce be appointed for the position of Human Resources Assistant at an annual salary of \$52,000, prorated for the period of August 25, 2025 to August 31, 2026. This appointment is consistent with the terms and conditions of employment as set forth in the personnel policies of the Board of Trustees Policy 2.1 – Administrative Staff (Unrepresented).

Upon motion by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

#25-80 RESOLUTION TO APPOINT BRYAN FLORKIEWICZ AS ASSISTANT REGISTRAR

WHEREAS, it has been recommended that Bryan Florkiewicz be appointed as Assistant Registrar, and

WHEREAS, Bryan has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Bryan Florkiewicz be awarded an appointment as Assistant Registrar at an annual prorated salary of \$53,201 for the period August 19, 2025 through August 31, 2026. This appointment is subject to the terms and conditions of employment as set forth by the Union of the Faculty and Professionals (UFP) collective bargaining agreement.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

**#25-81 RESOLUTION TO APPOINT DR. JOSHUA GAUL AS CHIEF
INFORMATION OFFICER (CIO)**

WHEREAS, it has been recommended that Dr. Joshua Gaul be appointed as Chief Information Officer (CIO); and

WHEREAS, Dr. Gaul has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Dr. Joshua Gaul be appointed for the position of Chief Information Officer (CIO) at an annual salary of \$100,000, prorated for the period of August 19, 2025 to August 31, 2026. This appointment is consistent with the terms and conditions of employment as set forth in the personnel policies of the Board of Trustees Policy 2.1 – Administrative Staff (Unrepresented).

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

**#25-82 RESOLUTION TO APPOINT JEREMY LAMASTER AS FISCAL
DIRECTOR AND GRANT ADMINISTRATOR FOR WORKFORCE
DEVELOPMENT AND COMMUNITY EDUCATION (WFD&CE)**

WHEREAS, it has been recommended that Jeremy LaMaster be appointed as Fiscal Director and Grant Administrator for Workforce Development and Community Education (WFD&CE); and

WHEREAS, Jeremy has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Jeremy LaMaster be appointed as Fiscal Director and Grant Administrator for Workforce Development and Community Education (WFD&CE) for the period of August 25, 2025 to June 30, 2026, at an annual prorated salary of \$60,800; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2025-2026 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced

accordingly. This appointment is subject to the terms and conditions of employment as set forth by the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

Upon motion by Trustee Hughes and seconded by Trustee Versaci, the resolution was unanimously approved.

#25-83

RESOLUTION TO APPOINT SHANNON WOLF AS INSTRUCTOR OF ENGLISH

WHEREAS, it has been recommended that Shannon Wolf be appointed as Instructor of English for the period August 19, 2025 through August 31, 2026, and

WHEREAS, Shannon has indicated that she will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Shannon Wolf be awarded an appointment as Instructor of English at an annual prorated salary of \$49,978. This appointment is governed by the terms and conditions of employment as set forth by the personnel policies of the Board of Trustees and is consistent with the terms and conditions as set forth in the Union of Faculty and Professionals (UFP) Agreement.

Upon motion by Trustee Hughes and seconded by Trustee King, the resolution was unanimously approved.

8)

POLICY

#25-84

APPROVAL OF REVISIONS TO POLICY 1.10 OF THE ACADEMIC CODE

WHEREAS, SUNY Schenectady has conducted a comprehensive review of Policy 1.10 of the Academic Code;

WHEREAS, the Office of Academic Affairs has proposed major revisions to the policy as part of its annual update process;

WHEREAS, the proposed changes include updates to admissions requirements, clarification of academic integrity standards, and the inclusion of language addressing the use of artificial intelligence (AI) in academic work;

WHEREAS, the revisions also reflect the availability of microcredentials and the need to address emerging concerns related to AI-assisted plagiarism;

WHEREAS, the changes were developed and recommended by the Office of Academic Affairs to ensure the policy remains current, relevant, and aligned with institutional goals and academic standards;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the proposed revisions to Policy 1.10 of the Academic Code as presented;

BE IT FURTHER RESOLVED, that the revised policy shall take effect immediately upon approval and shall be communicated to all relevant stakeholders.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#25-85

APPROVAL OF REVISIONS TO POLICY 2.1 FOR UNREPRESENTED ADMINISTRATIVE STAFF

WHEREAS, the College has undertaken a review of Policy 2.1 governing Unrepresented Administrative Staff;

WHEREAS, the Office of Human Resources, in consultation with legal counsel, has recommended revisions to ensure compliance with the Middle States Accreditation Review;

WHEREAS, the revised policy includes specific provisions stating that termination for cause results in no payout of unused leave;

WHEREAS, the revised policy further clarifies that unpaid leave results in no accrual of vacation or holiday pay;

WHEREAS, the revised policy also specifies that no floating holidays are accrued during periods of unpaid leave;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the revisions to Policy 2.1 for Unrepresented Administrative Staff as presented;

BE IT FURTHER RESOLVED, that the revised policy shall take effect immediately upon approval.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#25-86

RESOLUTION APPROVING REVISIONS TO POLICY 2.18 ALCOHOL-FREE & DRUG-FREE WORKPLACE POLICY

WHEREAS, the Human Resources Office conducted a comprehensive review of Policy 2.18 Alcohol-Free & Drug-Free Workplace Policy;

WHEREAS, this review was conducted in consultation with legal counsel and in compliance with the Middle States Accreditation Review Schedule, the Federal Drug-Free Schools and Communities Act of 1989, SUNY Policy 3400 - Drug-Free Schools and Communities Act/Drug-Free Workplace Act Compliance, and the Schenectady County Drug and Alcohol Testing Policy;

WHEREAS, the revised policy includes a provision that if Human Resources and legal counsel believe there is a reasonable suspicion that an employee is impaired by drugs or alcohol, Human Resources may take further action, which may include contacting law enforcement and requiring the employee to undergo applicable drug and alcohol testing, at the College's sole discretion;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the revisions to Policy 2.18 Alcohol-Free & Drug-Free Workplace Policy as presented.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#25-87

RESOLUTION TO APPROVE REVISIONS TO THE GENERAL DATA PROTECTION REGULATIONS PRIVACY POLICY

WHEREAS, the College is committed to maintaining compliance with international data protection standards, including those required by the European Union (EU) and European Economic Area (EEA);

WHEREAS, insurance companies and other third-party entities inquire about the College's data protection policies when marketing to or admitting EU and EEA residents;

WHEREAS, the Executive Vice President of Administration & Finance has recommended revisions to the General Data Protection Regulations Privacy Policy to include a new statement concerning the sharing of phone numbers

collected for SMS (Short Message Service) communications, as required by the College's third-party vendors;

WHEREAS, the proposed revisions also include updates for clarity and improved understanding of the policy;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the revised General Data Protection Regulations Privacy Policy as recommended;

BE IT FURTHER RESOLVED, that the revised policy shall take effect immediately upon approval by the Board of Trustees.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

9) **A RESOLUTION AUTHORIZING THE SALE BY PUBLIC AUCTION OR DISPOSAL OF PROPERTY OWNED BY SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE**

#25-88 **WHEREAS**, the President recommends for sale or disposal of the following college property consisting of the following:

- 16 Projectors
- 178 Desktop Computers
- 38 Laptop Computers
- 44 Computer Monitors
- 15 Printers
- 2 Document Scanners
- 8 Digital Pianos

WHEREAS, the Board of Trustees of SUNY Schenectady County Community College ("College") has determined that it is no longer necessary or useful to, or in the best interests of, the College to retain ownership of the property hereinafter described; and

WHEREAS, the Board of Trustees has determined it is in the best interest of the College to sell or dispose of the personal property.

NOW, THEREFORE BE IT RESOLVED, that the President and his designee is hereby authorized to sell by public auction or dispose of and retire said property from the fixed asset inventory account, as necessary.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

10) **2025 – 2026 Student Government Association (SGA) Budget (Informational)**

11) **RESOLUTION TO RENAME THE OFFICE OF ADA TRANSITION SERVICES TO THE DISABILITY RESOURCE OFFICE**

#25-89 **WHEREAS**, the Office of ADA Transition Services currently provides a wide range of services beyond transitional support, including accommodations, advocacy, and educational resources throughout a student’s academic journey;

WHEREAS, the current name suggests a narrow focus on legal compliance under the Americans with Disabilities Act, which may not fully reflect the office’s broader mission;

WHEREAS, the proposed name, Disability Resource Office, more accurately reflects the comprehensive support provided and aligns with best practices in higher education;

WHEREAS, the new name is clearer and more welcoming, encouraging students to seek assistance and fostering a more inclusive and empowering environment;

WHEREAS, this change aligns with national trends and enhances the institution’s reputation and student-centered approach;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the renaming of the Office of ADA Transition Services to the Disability Resource Office effective September 1, 2025;

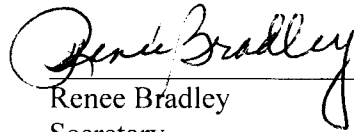
BE IT FURTHER RESOLVED, that the administration shall take appropriate steps to update signage, websites, materials, and communicate the change to students, faculty, and staff.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

12) **ADJOURNMENT**

The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Renee Bradley", is written over a horizontal line.

Renee Bradley
Secretary
Board of Trustees

Recorded by:
Tiombé Tatum
Chief of Staff