

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
APRIL 18, 2022 at 5:30 pm

VIA TELECONFERENCE

MINUTES

TRUSTEES PRESENT: Ann Fleming Brown, Michael Karl, Renee Bradley (virtual), Gary Hughes, Margaret King and Dravid Seecharan

TRUSTEE EXCUSED: Ray Gillen and Tina Chericoni Versaci

TRUSTEE ABSENT: Damonni Farley

ALSO PRESENT: Steady Moono, Patrick Ryan, Hamin Shabazz, Deborah Spass, President's Council, and other College faculty and staff.

1) WELCOME AND CALL TO ORDER

Chair Brown called the meeting to order at 5:34 pm.

2) Upon motion by Trustee Hughes and seconded by Trustee Karl, the Board moved into an Executive Session at 5:35pm.

3) The regular Board meeting reconvened at 5:50 pm.

4) Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF  
MARCH 21, 2022 AND CONSENT AGENDA**

**#22-30** **RESOLVED**, that the Minutes of the March 21, 2022 meeting be approved as submitted and read; and be it further

**#22-31** **RESOLVED**, that the Consent Agenda be approved.

5) CONSENT AGENDA

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolutions were unanimously approved.

**RESOLUTION FOR A SPECIAL ASSIGNMENT FOR DAVID WOLF**

**WHEREAS**, David Wolf serves as a Teaching and Learning Specialist and is being asked to serve as the Facilitator and Trainer of Content Developers in addition to his regularly assigned duties; and

**WHEREAS**, David Wolf will facilitate and train three content developers updating the Supply Chain Management Courses and will receive a onetime payment of \$4,000 upon the completion of his services.

- # 22-38A**      **RESOLVED**, that the Board of Trustees approves David Wolf, Teaching and Learning Specialist, be granted this special assignment and to receive a one-time payment of \$4,000 upon the completion of his service which is projected for April 30, 2022.

**RESOLUTION FOR A SPECIAL ASSIGNMENT FOR BRIAN KASLER**

**WHEREAS**, Brian Kasler serves as the Assistant Vice President of Administration and is being asked to serve as a Content Developer in addition to his regularly assigned duties; and

**WHEREAS**, Brian Kasler will update a Supply Chain Management Course to receive a onetime payment of \$1,000 upon the completion of his services. The projected completion date for this course update project is April 30, 2022.

- #22-38B**      **RESOLVED**, that the Board of Trustees approves Brian Kasler, Assistant Vice President of Administration be granted this special assignment and to receive a one-time payment of \$1,000 upon the completion of his service which is projected for April 30, 2022.

**EXTENSION OF SPECIAL ASSIGNMENT FOR MICHELLE RAGUCCI**

**WHEREAS**, Michelle Ragucci serves as the Director of Academic Services and is being asked to continue to take over the daily operations of the Testing Center; and

**WHEREAS**, Michelle Ragucci will oversee the administration and proctoring of tests; coordinate with the ADA Transition Services staff regarding the scheduling of students with disabilities and liaise with faculty regarding make-up testing, in addition to other duties, it is hereby

- #22-38C**      **RESOLVED**, that the Board of Trustees approves Michelle Ragucci to continue her special assignment to take over the daily operations of the Testing Center May 1, 2022 to July 1, 2022.

## **EXTENSION OF APPOINTMENT FOR ALICIA RICHARDSON**

**WHEREAS**, Alicia Richardson serves as the Interim Chief Diversity Officer and is being recommended to extend her appointment; and

**WHEREAS**, Alicia Richardson has demonstrated an unwavering commitment to diversity and equity initiatives; it is hereby

**#22-38D** **RESOLVED**, that the Board of Trustees approves the extension the appointment of Alicia Richardson as Interim Chief Diversity Officer for a period not to exceed a one-year term to August 31, 2023 or sooner pending the selection of a Chief Diversity Officer as the result of a search or appointment.

### 6) REPORT OF THE CHAIR

Foundation Report was provided by Chair Brown:

- *Food for Thought & All That Jazz* raised a total of **\$87,500**, surpassing our goal by \$12,500. A wonderful time was enjoyed by all! After two years apart due to the pandemic, the Jazz Ensemble never sounded better, and the food never tasted more delicious.
- The Foundation was pleased to unveil the new name of the confections lab at Mill Lane as the **Joan R. Dembinski '10 Chocolate and Confections Lab**. We are so thrilled to be able to recognize Joan for her incredible support of our students over the years and what a special way to celebrate her 85<sup>th</sup> birthday on April 8.

Chair Brown stated that the recent President's Evaluation that was done for 2020-2021 and she was delighted to report that President Moono is in good standing! The next evaluation will be in November 2022.

Upon motion by Trustee King and seconded by Trustee Secharran, the resolution was unanimously approved.

## **RESOLUTION OF CONGRATULATIONS FOR JENNIFER MALAVE**

**WHEREAS**, Jennifer Malave was selected as a recipient of the Chancellor's Award for Student Excellence for the academic year 2021-2022; and

**WHEREAS**, this award's rigorous selection criteria ensure that only those students who have best demonstrated and recognized for their integration of academic excellence with other aspects of their lives including leadership, campus involvement, community service, arts (creative or performing), athletics, and/or career achievement; and

**WHEREAS**, Jennifer Malave has maintained a 3.9 GPA; and

**WHEREAS**, Jennifer created a very inclusive environment and encouraged students to join and become engaged in our campus community during her tenure as President of Student Government Association; now, therefore be it

**RESOLVED**; that the Board of Trustees hereby recognizes Jennifer Malave for her continuing exemplary commitment as a student leader at SUNY Schenectady; and be it further

**# 22-39**           **RESOLVED**, that the Board of Trustees congratulates Jennifer Malave for being selected as a recipient of the Chancellor’s Award for Student Excellence for the academic year 2021-2022.

7)                   REPORT OF THE TREASURER

Upon motion by Trustee Karl and seconded by Trustee Secharran, the resolution was unanimously approved.

**APPROVAL FOR THE KEY BANK N.A. WARRANTS #28 THROUGH #31**

**WHEREAS**, the Treasurer has reviewed Key Bank N.A. Warrants #28 through #31 and recommends payment of same, it is hereby

**#22-40**           **RESOLVED**, that Key Bank N.A. Warrants #28 through #31 be hereby approved for payment.

Upon motion by Trustee King and seconded by Trustee Karl, the resolution was unanimously approved.

**APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING MARCH 31, 2022**

**WHEREAS**, the Board has received the Report of Revenues and Expenditures for the period ending March 31, 2022, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

**#22-41**           **RESOLVED**, that the Report of Revenues and Expenditures for the period ending March 31, 2022, be accepted as received.

8)                   PRESIDENT’S REPORT

Dr. Moono stated that the state budget has passed and there will be discussions amongst those involved to see what that means for us, as an institution. There are some areas we are waiting for direction from SUNY for. Thank you to VP Ryan for his work in this process.

Commencement, which is led by Dean Fragale, has been the topic of discussion recently and having to caucus with the students, we are pivoting from the original plan. We are now hosting an outdoor ceremony, to be held in the School of Music parking lot. We will continue to update the Trustees as we proceed. Our Commencement Speaker is Dr. Anna Banda, traveling from Atlanta GA, originally from Africa. She delivers a powerful testimony.

We will be pausing for a longer period of time that was originally planned for with our basketball program. With the Y opening next month, there isn't enough time to do the necessary planning as needed. The program will be re-evaluated in the Fall semester, and discussions with Dean Fragale will take place, as we re-envision what athletics can look like at SUNY Schenectady.

Click on link for full report:  
[President's Report – April 2022 \(sunysccc.edu\)](https://www.sunysccc.edu/president-report-april-2022)

9) PERSONNEL

Upon motion by Trustee Hughes and seconded by Trustee Seecharran, the resolution was unanimously approved.

**RESOLUTION TO APPOINT DR. JOSEPH HAN AS FULL-TIME INSTRUCTOR/CHORAL DIRECTOR**

**WHEREAS**, it has been recommended that Dr. Joseph Han be appointed as Full-time Instructor/Choral Director for the period August 22, 2022 through August 31, 2023, and

**WHEREAS**, the President has concurred with said recommendation, it is hereby

**#22-42 RESOLVED**, that Dr. Joseph Han be awarded an appointment as Full-Time Instructor/Choral Director at an annual prorated salary of \$45,500 for the period August 22, 2022 through August 31, 2023. This appointment is consistent with the terms and conditions of employment as set forth by the UFP Agreement.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

**RESOLUTION TO APPOINT TIOMBÉ FARLEY AS DIRECTOR OF EDUCATIONAL OPPORTUNITY PROGRAM (EOP)**

**WHEREAS**, it has been recommended that Tiombé Farley be appointed as Director of EOP for the period April 19, 2022 through August 31, 2023, and

**WHEREAS**, the President has concurred with said recommendation, it is hereby

**#22-43**

**RESOLVED**, that Tiombé Farley be awarded an appointment as Director of EOP at an annual prorated salary of \$55,000 for the period April 19, 2022 through August 31, 2022, and an annual salary of \$55,000 from September 1, 2022 through August 31, 2023. This appointment is consistent with the terms and conditions of employment as set forth by the Chairpersons Administrators & Directors Association (CADA) Agreement.

Upon motion by Trustee King and seconded by Trustee Seecharran, the resolution was unanimously approved.

**RESOLUTION TO APPOINT CYNTHIA DECKER AS ASSISTANT DIRECTOR OF FINANCIAL AID**

**WHEREAS**, it has been recommended that Cynthia Decker be appointed as Assistant Director of Financial Aid for the period May 4, 2022 through August 31, 2023, and

**WHEREAS**, the President has concurred with said recommendation, it is hereby

**#22-44**

**RESOLVED**, that Cynthia Decker be awarded an appointment as Assistant Director of Financial Aid at an annual prorated salary of \$45,000 for the period May 4, 2022 through August 31, 2022, and \$46,250 from September 1, 2022 through August 31, 2023. This appointment is consistent with the terms and conditions of employment as set forth by the UFP Agreement.

9)

Upon motion by Trustee Seecharran and seconded by Trustee Hughes, the resolution was unanimously approved.

**APPROVAL OF TITLES TO BE ADDED TO THE COLLEGE'S PROFESSIONAL SERVICE LISTING**

**WHEREAS**, the College President has recommended the new titles listed below be included in the College's Professional Services Listing; and therefore be it

**#22-45**

**RESOLVED**, that the President be authorized to submit the following titles to the Chancellor of the State University of New York for inclusion in the Professional Service Listing for SUNY Schenectady effective immediately.

Assistant Director of Human Resources  
Student Wellness Coordinator

- 10) Upon motion by Trustee King and seconded by Trustee Seecharran, the resolution was unanimously approved.

**RESOLUTION FOR ON-LINE THERAPY SERVICES**

**WHEREAS**, SUNY Schenectady County Community College requires on-line therapy services for students, faculty and staff that would be delivered remotely through video conference, chat room, e-mail, or texting over the phone; and

**WHEREAS**, SUNY Schenectady wishes to purchase said services with Federal HEERF funding designated for provision of mental health services; and

**WHEREAS**, the College published a Notice of Request for Bids (RFB) to solicit proposals from firms interested in providing this service to the College which is in high nationwide demand; and

**WHEREAS**, the College received multiple competing proposals in response to the RFB and reviewed and evaluated each against the criteria established in the RFB; and

**NOW THEREFORE BE IT**

- #22-46** **RESOLVED**, that the Board of Trustees hereby authorizes the award of an agreement with LifeWorks, Ltd. of Atlanta, GA to provide on-line therapy services for the period May 1, 2022 to March 31, 2023 at a cost not to exceed \$29,686; with an option to renew on a month-to-month basis for the period April 1, 2023 to March 31, 2024.

- 11) Upon motion by Trustee Hughes and seconded by Trustee Karl, the meeting was adjourned at 6:25 pm.

Respectfully submitted,

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Renee Bradley, Secretary  
Board of Trustees

Recorded by:  
Dr. Hamin Shabazz, Chief of Staff