

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
April 15, 2024

MINUTES

TRUSTEES PRESENT: Ann Fleming Brown, Tina Chericoni Versaci, Renee Bradley,
Gary Hughes, Michael Karl, Margaret King, and Maureen Mbanga

ALSO PRESENT: Patrick Ryan, Tiombé Tatum, President's Council, and other
College faculty and staff

ABSENT: Damonni Farley

EXCUSED: Ray Gillen

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:35 p.m.

2) **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF
MARCH 18, 2024 AND CONSENT AGENDA**

24-25 **RESOLVED**, that the Minutes of the of March 18, 2024 meeting be approved as
submitted and read; and be it further

RESOLVED, that the personnel items listed in the Consent Agenda be approved.

Upon motion by Trustee Versaci and seconded by Trustee King, the resolution
was unanimously approved.

3) **CONSENT AGENDA**

#24-26 **APPOINTMENT OF PROFESSIONAL STAFF ELIGIBLE FOR
REAPPOINTMENT**

WHEREAS, the President has recommended a one-year term appointment, for
professional staff members eligible for reappointment; it is hereby

RESOLVED, that individuals of the professional staff listed below be appointed
for a one-year term appointment for the academic year beginning September 1,
2024 to August 31, 2025, pursuant to the Agreements between the County of
Schenectady and the SUNY Schenectady Union of the Faculty and Professionals
(UFP).

CONSIDER FOR REAPPOINTMENT EFFECTIVE SEPTEMBER 1, 2024

ACADEMIC AFFAIRS DIVISION

Yvonne Goldman, Academic Advisor

INFORMATION TECHNOLOGY DIVISION

Todd Noeth, Information Technology Network Specialist (grant-supported)

#24-27

APPOINTMENT OF PROFESSIONAL STAFF ELIGIBLE FOR REAPPOINTMENT

WHEREAS, the President has recommended a one-year term appointment for professional staff members eligible for reappointment, it is hereby

RESOLVED, that individuals of the professional staff listed below be appointed for a one-year term appointment for the academic year beginning September 1, 2024 and continuing through August 31, 2025, pursuant to the Agreements between the County of Schenectady and the Chairpersons, Administrators and Directors Association (CADA).

CONSIDER FOR REAPPOINTMENT EFFECTIVE SEPTEMBER 1, 2024 THROUGH AUGUST 31, 2025

ACADEMIC AFFAIRS DIVISION

Mary Silvestri, Director of TRIO

Lauren Gallo, Director of College and High School Partnerships

#24-29

RESOLUTION FOR COMPENSATION FOR DR. DAVID BROUGH

WHEREAS, Dr. David Brough, Dean of School of Hotel, Culinary Arts and Tourism (HCAAT) has agreed to take on two 3-credit overloads per academic year (one overload each Fall and Spring semester), and

WHEREAS, the additional compensation requested will be for administering HCAAT's 600-hour work experience requirement and the Disney internship; therefore, be it

RESOLVED, that Dr. David Brough be compensated for this additional work and be paid at the 24/25 Adjunct Level III rate for a 3-credit course for the fall and spring semesters. The pay schedule will follow the regular schedule for adjuncts for the 2024-2025 academic year.

#24-31

APPROVAL FOR A TRAVEL REQUEST FOR DR. STEADY MOONO

WHEREAS, the Schenectady County Community College Foundation Finance Committee voted in support of funding expenses associated with travel to the Republic of Zambia for representatives of SUNY Schenectady from May 17, 2024 – May 25, 2024, and

WHEREAS, Dr. Steady Moono has received outreach directly from senior Zambian officials, including the Ambassador of the Republic of Zambia to the U.S., His Excellency Chibamba Kanyama, requesting his support of continued partnership with Zambian institutions of higher education; and

WHEREAS, As part of the meetings with National Institute of Public Administration (NIPA) leadership and the Ambassador, we plan to meet with members of the leadership team from Copperbelt University to discuss partnership opportunities related to credit bearing and Workforce programming; and it is hereby,

RESOLVED, that the Board of Trustees hereby approves Dr. Steady Moono to travel to the Republic of Zambia from May 17, 2024 – May 25, 2024, at a cost not to exceed \$3,000, funded by a Foundation Grant.

#24-32

APPROVAL FOR A TRAVEL REQUEST FOR DR. DAVID CLICKNER

WHEREAS, the Schenectady County Community College Foundation Finance Committee voted in support of funding expenses associated with travel to the Republic of Zambia for representatives of SUNY Schenectady from May 17, 2024 – May 25, 2024, and

WHEREAS, Dr. Steady Moono has received outreach directly from senior Zambian officials, including the Ambassador of the Republic of Zambia to the U.S., His Excellency Chibamba Kanyama, requesting his support of continued partnership with Zambian institutions of higher education; and

WHEREAS, As part of the meetings with National Institute of Public Administration (NIPA) leadership and the Ambassador, we plan to meet with members of the leadership team from Copperbelt University to discuss partnership opportunities related to credit bearing and Workforce programming; and it is hereby,

RESOLVED, that the Board of Trustees hereby approves Dr. David Clickner to travel to the Republic of Zambia from May 17, 2024 – May 25, 2024, at a cost not to exceed \$3,000, funded by a Foundation Grant.

#24-33

APPROVAL FOR A TRAVEL REQUEST FOR TIOMBE TATUM

WHEREAS, the Schenectady County Community College Foundation Finance Committee voted in support of funding expenses associated with travel to the Republic of Zambia for representatives of SUNY Schenectady from May 17, 2024 – May 25, 2024, and

WHEREAS, Dr. Steady Moono has received outreach directly from senior Zambian officials, including the Ambassador of the Republic of Zambia to the U.S., His Excellency Chibamba Kanyama, requesting his support of continued partnership with Zambian institutions of higher education; and

WHEREAS, As part of the meetings with National Institute of Public Administration (NIPA) leadership and the Ambassador, we plan to meet with members of the leadership team from Copperbelt University to discuss partnership opportunities related to credit bearing and Workforce programming; and it is hereby,

RESOLVED, that the Board of Trustees hereby approves Tiombé Tatum to travel to the Republic of Zambia from May 17, 2024 – May 25, 2024, at a cost not to exceed \$3,000, funded by a Foundation Grant.

APPROVAL FOR A TRAVEL REQUEST FOR PROF. JAMES LARKIN

WHEREAS, the Schenectady County Community College Foundation Finance Committee voted in support of funding expenses associated with travel to the Republic of Zambia for representatives of SUNY Schenectady from May 17, 2024 – May 25, 2024, and

WHEREAS, Dr. Steady Moono has received outreach directly from senior Zambian officials, including the Ambassador of the Republic of Zambia to the U.S., His Excellency Chibamba Kanyama, requesting his support of continued partnership with Zambian institutions of higher education; and

WHEREAS, As part of the meetings with National Institute of Public Administration (NIPA) leadership and the Ambassador, we plan to meet with members of the leadership team from Copperbelt University to discuss partnership opportunities related to credit bearing and Workforce programming; and it is hereby,

RESOLVED, that the Board of Trustees hereby approves James Larkin to travel to the Republic of Zambia from May 17, 2024 – May 25, 2024, at a cost not to exceed \$3,000, funded by a Foundation Grant. Informational

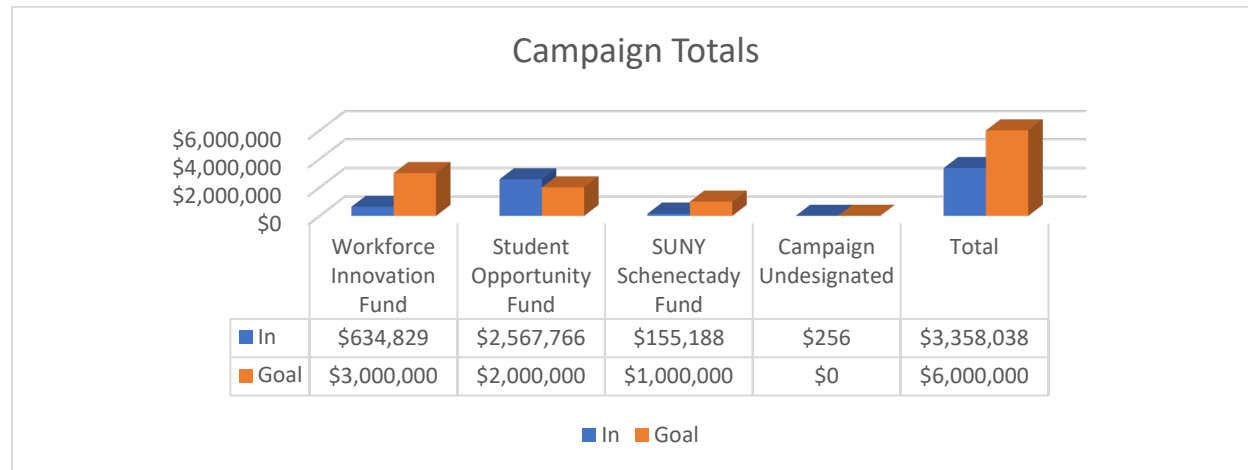
Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

4) **REPORT OF THE CHAIR**

Presented by Vice Chair Chericoni Versaci:

Thank you to those of you who supported the **32nd Annual Food for Thought & All That Jazz on Tuesday, April 2, 2024**. This was a record-breaking year, bringing in over **\$100,000** in revenue. The **14%** jump in revenue reflects increases across the board, including sponsorship, Honorary Committee, ticket sales, auction items and donations.

Comprehensive Campaign fundraising efforts during the Quiet Phase are moving along. **As of April 4**, the campaign total is **\$3,358,038**. We have several active solicitations underway and more on the horizon. The steering committee meets on April 25.



#24-34 RESOLUTION OF CONGRATULATIONS FOR MAUREEN MBANGA

WHEREAS, Maureen Mbanga was selected as a recipient of the Phi Theta Kappa Award for Student Excellence for the academic year 2023-2024; and

WHEREAS, this award’s rigorous selection criteria ensure that only those students who have best demonstrated and recognized for their integration of academic excellence with other aspects of their lives including leadership, campus involvement, community service, arts (creative or performing), athletics, and/or career achievement; and

WHEREAS, Maureen Mbanga has maintained a 3.9 GPA; and

WHEREAS, Maureen has served as a Student Trustee, representing the student body, participating in important decision-making processes, and advocating for student needs with the Board of Trustees; now, therefore be it

RESOLVED; that the Board of Trustees hereby recognizes Maureen Mbanga for her continuing exemplary commitment as a student leader at SUNY Schenectady; and be it further

RESOLVED, that the Board of Trustees congratulates Maureen Mbanga for being selected as a recipient of the Phi Theta Kappa Academic Award for the academic year 2023-2024.

Upon motion by Trustee King and Trustee Chericoni Versaci, the resolution was unanimously approved.

#24-35

RESOLUTION OF CONGRATULATIONS FOR AYDEN BUDHOO

WHEREAS, Maureen Mbanga was selected as a recipient of the Phi Theta Kappa Award for Student Excellence for the academic year 2023-2024; and

WHEREAS, Ayden Budhoo was selected as a recipient of the Phi Theta Kappa All-New York Award for Student Excellence for the academic year 2023-2024; and

WHEREAS, Members of the All-New York Academic Team are recognized for their academic achievements, leadership accomplishments, and engagement in community service. Ayden was recognized during a special awards Ceremony on April 11 at the Albany Capital Center; and

WHEREAS, Ayden Budhoo has maintained a 4.0 GPA; and

WHEREAS, Ayden is not only a Computer Science major at SUNY Schenectady; he’s also a senior at Schenectady High School. He began taking college courses in ninth grade as a student in the Schenectady Smart Transfer Early College High School program and then took all of his courses on campus or online during his junior and senior years. This spring, he will graduate with both his high school diploma and his associate degree. Ayden has been a participant in the Collegiate Science and Technology Entry Program for the past two years and enjoys helping with the monthly Teen Science Cafe, which links science professionals with students in CSTEP, middle school, and high school; now, therefore be it

RESOLVED; that the Board of Trustees hereby recognizes Ayden Budhoo for his continuing exemplary commitment as a student leader at SUNY Schenectady; and be it further

RESOLVED, that the Board of Trustees congratulates Ayden Budhoo for being selected as a recipient of the Phi Theta Kappa Academic Award for the academic year 2023-2024.

Upon motion by Trustee King and Trustee Chericoni Versaci, the resolution was unanimously approved.

5) **REPORT OF THE TREASURER**

APPROVAL FOR THE KEY BANK N.A. WARRANTS #29 THROUGH #33

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #29 through #33 and recommends payment of same, it is hereby

#24-36 RESOLVED, that Key Bank N.A. Warrants #29 through #33 be hereby approved for payment.

Upon motion by Trustee Karl and Trustee Chericoni Versaci, the resolution was unanimously approved.

APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING MARCH 31, 2024

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending March 31, 2024, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

#24-37 RESOLVED, that the Report of Revenues and Expenditures for the period ending March 31, 2024, be accepted as received.

Upon motion by Trustee Karl and seconded by Trustee Tina Chericoni Versaci, the resolution was unanimously approved.

6) **PRESIDENT'S REPORT - March 2024**

- Karen Tanski, Executive Director for Marketing and Public Relations
- Diversity, Equity & Inclusion Highlights Report

7) **RESOLUTION TO APPROVE NEW JOB TITLE AND DESCRIPTION**

#24-38 **APPROVAL OF TITLE TO BE ADDED TO THE COLLEGE'S PROFESSIONAL SERVICE LISTING**

WHEREAS, the College President has recommended the new title listed below be included in the College's Professional Services Listing; and therefore, be it **RESOLVED**, that the President be authorized to submit the following title to the Chancellor of the State University of New York for inclusion in the Professional Service Listing for SUNY Schenectady effective immediately.

Physical Sciences Technical Assistant

Tiombé Tatum
Chief of Staff

Upon motion by Trustee Karl and seconded by Trustee King, the resolution was unanimously approved

8) **PERSONNEL**

#24-39 **RESOLUTION TO APPOINT DR. BRIAN LOVELACE AS PHYSICAL SCIENCES TECHNICAL ASSISTANT**

WHEREAS, it has been recommended that Dr. Brian Lovelace be appointed as Physical Sciences Technical Assistant; and

WHEREAS, Dr. Brian Lovelace has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Dr. Brian Lovelace be appointed as Physical Sciences Technical Assistant from April 16, 2024 through August 31, 2024 at an annual pro-rated salary of \$42, 178. The appointment is subject to the terms and conditions of employment as set forth in the Union of Faculty Professionals (UFP) bargaining unit.

Upon motion by Trustee Karl and seconded by Trustee Chericoni Versaci, the resolution was unanimously approved.

#24-40

APPOINTMENT OF KEVIN RIVENBURG AS DIRECTOR OF ADMISSIONS AND MATRICULATED ENROLLMENT

WHEREAS, it has been recommended that Kevin Rivenburg be appointed as Director of Admissions and Matriculated Enrollment; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Mr. Kevin Rivenburg be appointed as Director of Admissions and Matriculated Enrollment for the period commencing April 16, 2024 to August 31, 2024, at a pro-rated annual salary of \$69,000 and for the period of September 1, 2024, to August 31, 2025 at an annual pro-rated salary of \$70,553. This appointment is subject to the terms and conditions of employment as set forth in the CADA contract and the personnel policies of the Board of Trustees.

Upon motion by Trustee King and seconded by Trustee Karl, the resolution was unanimously approved.

#24-41

A RESOLUTION TO APPOINT DR. LORENA HARRIS AS ASSISTANT PROFESSOR IN THE BIOLOGY PROGRAM

WHEREAS, it has been recommended that Dr. Lorena Harris be appointed as Assistant Professor in the Biology Program; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Dr. Lorena Harris be appointed as Assistant Professor in the Biology Program at an annual prorated salary of \$48,802 for the period of September 1, 2024 through August 31, 2025. This appointment is subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and is consistent with the terms and conditions as set forth in the UFP Agreement

Upon motion by Trustee King and seconded by Trustee Chericoni Versaci, the resolution was unanimously approved.

9)

RESOLUTION TO AWARD CONTRACT FOR “COMPUTERS & PERIPHERALS” TO Y & S TECHNOLOGIES INC.

WHEREAS, SUNY Schenectady (“College”) seeks a qualified vendor to provide 57 Lenovo K14 Notebooks, 53 Lenovo T14 ThinkPads, and 108 Lenovo P24h-30 ThinkVision Monitors, with an additional two-year extended warranty; and

WHEREAS, SUNY Schenectady (“College”) posted a Request for Quotations (RFQ) on the NY State Office of General Services – Comet Portal to solicit quotes from interested bidders to provide these products to the college; and

WHEREAS, SUNY Schenectady (“College”) received three (3) bids, thirteen (13) ‘No Bids,’ and one (1) ‘Non-responsive Bid’ in response to the solicitation and carefully reviewed and evaluated them against the criteria established in the RFQ,

NOW THEREFORE BE IT

#24-42

RESOLVED, that the Board of Trustees hereby authorizes a purchase order be issued to Y & S Technologies, Inc., located at 383 Kingston Avenue, Suite 357, Brooklyn, New York 11213, to purchase 57 Lenovo K14 Notebooks, 53 Lenovo T14 ThinkPads, and 108 Lenovo P24h-30 ThinkVision Monitors, with an additional two-year extended warranty, at a cost not to exceed \$119,876.

Upon motion by Trustee King and seconded by Trustee Chericoni Versaci, the resolution was unanimously approved.

Upon motion by Trustee Karl and Trustee Hughes, the meeting was adjourned at 6:08 p.m.

Respectfully submitted,

Renee Bradley
Secretary
Board of Trustees

Recorded by:
Tiombe Tatum
Chief of Staff