

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
MARCH 21, 2022 at 5:30 pm

VIA TELECONFERENCE

MINUTES

TRUSTEES PRESENT: Ann Fleming Brown, Michael Karl, Renee Bradley, Gary Hughes, Margaret King, Tina Cherconi Versaci and Dravid Seecharan

TRUSTEE EXCUSED: Ray Gillen

TRUSTEE ABSENT: Damonni Farley

ALSO PRESENT: Steady Moono, Patrick Ryan, Hamin Shabazz, Deborah Spass, President's Council, and other College faculty and staff.

1) WELCOME AND CALL TO ORDER

Chair Brown called the meeting to order at 5:34 pm.

2) Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF  
FEBRUARY 21, 2022 AND CONSENT AGENDA**

**#22-30** RESOLVED, that the Minutes of the February 21, 2022 meeting be approved as submitted and read; and be it further

**#22-31** RESOLVED, that the Consent Agenda be approved.

3) CONSENT AGENDA

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolutions were unanimously approved.

**APPOINTMENT OF PROFESSIONAL STAFF ELIGIBLE FOR  
REAPPOINTMENT**

WHEREAS, the President has recommended a one-year term appointment, for professional staff members eligible for reappointment; it is hereby

**#22-31A** RESOLVED, that individuals of the professional staff listed below be appointed for a one-year term appointment for the academic year beginning September 1, 2022, pursuant to the Agreements between the County of Schenectady and the

SUNY Schenectady Union of the Faculty and Professionals (UFP).

**CONSIDER FOR REAPPOINTMENT EFFECTIVE SEPTEMBER 1, 2022**

**BUSINESS, CRIMINAL JUSTICE AND LAW**

Louis Aioffa, Criminal Justice Instructor

Mykha'el Wilson, Accounting Instructor

**SCHOOL OF HOTEL, CULINARY ARTS AND TOURISM**

James Larkin, Associate Professor

**PROFESSIONAL DEVELOPMENT REQUEST – DR. HAMIN SHABAZZ**

**#22-31B** **RESOLVED**, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College:

Chief of Staff, Dr. Hamin Shabazz, to attend the American Association of Community College Trustees (AACC) Annual Meeting, April 28 – May 3, 2022, in New York, NY at a cost not to exceed \$2,425.00.

**APPROVAL FOR A TRAVEL REQUEST FOR STACY MCILDUFF**

**WHEREAS**, the Schenectady County Community College Foundation Finance Committee voted in support of funding expenses associated with travel to the Republic of Zambia for representatives of SUNY Schenectady from July 22, 2022 – August 6, 2022, and

**WHEREAS**, the goals of this trip are: (1) to establish a relationship and sign a MOU with the African Education Program for the purposes of developing educational opportunities for hotel, culinary arts, and tourism students (2) to tour two hospitality campuses, including in Lusaka, and Livingstone, garner knowledge from exchange of information and practices, and (3) to recruit students from the African Education Program to enroll at SUNY Schenectady for the Spring 2023 semester, including meeting and screening applicants of the *Joan R. Dembinski Study Abroad Scholarship*, it is hereby,

**#22-31C** **RESOLVED**, that the Board of Trustees hereby approves Stacy McIllduff to travel to the Republic of Zambia from July 22, 2022 - August 6, 2022, at a cost not to exceed \$2,500, funded by the Foundation.

**APPROVAL FOR A TRAVEL REQUEST FOR DR. DAVID CLICKNER**

**WHEREAS**, the Schenectady County Community College Foundation Finance Committee voted in support of funding expenses associated with travel to the

Republic of Zambia for representatives of SUNY Schenectady from July 22, 2022 – August 6, 2022; and

**WHEREAS**, the goals of this trip are: (1) to establish a relationship and sign a MOU with the African Education Program for the purposes of developing educational opportunities for hotel, culinary arts, and tourism students (2) to tour two hospitality campuses, including in Lusaka, and Livingstone, garner knowledge from exchange of information and practices, and (3) to recruit students from the African Education Program to enroll at SUNY Schenectady for the Spring 2023 semester, including meeting and screening applicants of the *Joan R. Dembinski Study Abroad Scholarship*, it is hereby,

**#22-31D** **RESOLVED**, that the Board of Trustees hereby approves Dr. David Clickner to travel to the Republic of Zambia from July 22, 2022 - August 6, 2022, at a cost not to exceed \$2,500, funded by the Foundation.

**APPROVAL FOR A TRAVEL REQUEST FOR DR. STEADY MOONO**

**WHEREAS**, the Schenectady County Community College Foundation Finance Committee voted in support of funding expenses associated with travel to the Republic of Zambia for representatives of SUNY Schenectady from July 22, 2022 – August 6, 2022, and

**WHEREAS**, the goals of this trip are: (1) to establish a relationship and sign a MOU with the African Education Program for the purposes of developing educational opportunities for hotel, culinary arts, and tourism students (2) to tour two hospitality campuses, including in Lusaka, and Livingstone, garner knowledge from exchange of information and practices, and (3) to recruit students from the African Education Program to enroll at SUNY Schenectady for the Spring 2023 semester, including meeting and screening applicants of the *Joan R. Dembinski Study Abroad Scholarship*, it is hereby,

**#22-31E** **RESOLVED**, that the Board of Trustees hereby approves Dr. Steady Moono to travel to the Republic of Zambia from July 22, 2022 - August 6, 2022, at a cost not to exceed \$2,500, funded by the Foundation.

**TEMPORARY ASSIGNMENT FOR ROBYN KING, COUNSELOR IV**

**WHEREAS**, Robyn King will have the added responsibility of managing the Royals Care Center, and

**WHEREAS**, with full support from SUNY Schenectady leadership, the Foundation pursued a Royals Care Center grant opportunity last Fall and subsequently received the full amount of funding requested, and

**WHEREAS**, the Foundation has requested funding to pay Robyn King a stipend

to help bring the Royals Care Center project to scale; therefore be it

**#22-31F** **RESOLVED**, that Robyn King be compensated for this additional work and receive a bi-weekly stipend of \$250 for the period beginning April 1, 2022 and continuing through August 31, 2022.

**RESOLUTION TO EXTEND APPOINTMENT OF TIOMBÉ FARLEY AS INTERIM DIRECTOR OF THE EQUAL OPPORTUNITY PROGRAM (EOP)**

**WHEREAS**, it has been recommended that Tiombé Farley's appointment of Interim Director of the EOP be extended for the period March 1, 2022 to April 30, 2022, and

**WHEREAS**, the President has concurred with the recommendation, it is hereby

**#22-31G** **RESOLVED**, that Tiombe Farley's appointment as Interim Director of the EOP be extended for the period commencing March 1, 2022 and continuing through April 30, 2022, or until the completion of a successful search, whichever is sooner.

**REAPPOINTMENT OF NNEKA MORGINI, CONFIDENTIAL SECRETARY**

**WHEREAS**, it has been recommended that Nneka Morgini be reappointed to the position of Confidential Secretary for an additional six-month period; and

**WHEREAS**, Nneka Morgini has shown good performance in various areas of responsibility, and improved her overall performance; and

**WHEREAS**, the President has concurred with said recommendation, it is hereby

**#22-31H** **RESOLVED**, that Nneka Morgini be reappointed as Confidential Secretary for the period commencing March 1, 2022 and continuing through August 31, 2022, subject to the terms and conditions as set forth in the Personnel Policies of the Board of Trustees.

4) **REPORT OF THE CHAIR**

Chair Brown shared that Dr. Moono will be partaking in two of the four Middle States Evaluation teams for Community Colleges. Part of the responsibility is to have the knowledge and ability to apply the standards and requirements as outlined in Standards for Accreditation and Requirements of Affiliation. Dr. Moono, will lead evaluation teams that will not only evaluate the institution's compliance with Commission requirements and standards but will also offer the Community Colleges feedback on several institutional priorities that they have

selected and studied as part of the self-study process.

Foundation Report was provided by Trustee Versaci:

- The Foundation continues to work hard sending out grant applications and inquiry letters to local private Foundations. Recently, they have received a gift of \$1,000 from the Cohoes Savings Foundation, a brand new donor, to help us meet the matching challenge for the Music Innovation Fund.
- The Foundation received a \$7,500 anonymous gift to support students where the need is greatest, underscoring the importance of the Foundation's stewardship work and constant communication going out to the community about the wonderful opportunities that SUNY Schenectady provides to students in the Capital Region.
- Invitations are now out for Food for Thought & All That Jazz, with revenue totaling \$63,000 in addition to the auction, which is projected to bring in an additional \$8,000 in revenue.

5) REPORT OF THE TREASURER

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

**APPROVAL FOR THE KEY BANK N.A. WARRANTS #24 THROUGH #27**

**WHEREAS**, the Treasurer has reviewed Key Bank N.A. Warrants #24 through #27 and recommends payment of same, it is hereby

**#22-32 RESOLVED**, that Key Bank N.A. Warrants #24 through #27 be hereby approved for payment.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

**APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING FEBRUARY 28, 2022**

**WHEREAS**, the Board has received the Report of Revenues and Expenditures for the period ending February 28, 2022, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

**#22-33 RESOLVED**, that the Report of Revenues and Expenditures for the period ending February 28, 2022, be accepted as received.

6) PRESIDENT’S REPORT

Dr. Moono thanked Dr. David Clickner and his team, specifically Laura Sprague and Pamela McCall for taking the initiative of instant admit. This gives the students a peace of mind knowing they have been accepted to an institution to continue their studies. Additionally, Dr. Moono has received phone calls from large companies that potentially may offer scholarships to the high school students.

We are close to hearing what the State Budget is and are hoping it will pass on April 1<sup>st</sup>. We remain hopeful it will be a favorable budget.

A presentation was given by Steve Fragale, Dean of Student Affairs and Robyn King, Counselor IV about the Royals Care Center.

The Royals Care Center is comprised of four phases which includes the Food Pantry, Counseling Center, Health Clinic, and a Resource Hub. This Center will be available and accessible to all students and employees.

Stacy McIllduff, Vice President of Development and External Affairs, provided a presentation regarding the Capital Campaign timetable. She stated that each pledge payment that comes in increases the scholarships that are available. The Foundation Team will be developing a name for the campaign over the next several months, as the next Capital Campaign will begin in Fall 2023.

Click on link for full report:

[President’s Report – March 2022 \(sunysccc.edu\)](https://sunysccc.edu)

7) PERSONNEL

Upon motion by Trustee Hughes and seconded by Trustee Seecharran, the resolution was unanimously approved.

**RESOLUTION TO APPOINT BENJAMIN DEANGELIS AS DIRECTOR OF TRIO**

**WHEREAS**, it has been recommended that Benjamin DeAngelis be appointed as TRIO Director for the period March 22, 2022 through August 31, 2022, and

**WHEREAS**, the President has concurred with said recommendation, it is hereby

**#22-34**

**RESOLVED**, that Benjamin DeAngelis be awarded an appointment as TRIO Director at an annual prorated salary of \$55,000 for the period March 22, 2022 through August 31, 2022. This appointment is consistent with the terms and conditions of employment as set forth by the Personnel Policies of the Board of

Trustees (2.1) and 2.2 Temporary, Grant-Supported Staff Positions and Temporary Assignments, respectively.

8) POLICIES

Upon motion by Trustee King and seconded by Trustee Versaci, the resolution was unanimously approved.

**AMENDMENT TO PERSONNEL POLICIES OF THE BOARD OF TRUSTEES - 2.1 Administrative Staff (Unrepresented)**

**WHEREAS**, recent ratification of the Union of the Faculty and Professionals agreement grant individuals in those units an annual not-on base stipend based upon longevity, and

**WHEREAS**, the President recommends that the Board amend its Personnel Policies for Unrepresented Staff to also receive an annual not-on base stipend based upon longevity, and

**WHEREAS**, it is proposed that the Board of Trustees approve the implementation of a longevity stipend for full-time unrepresented staff, achieving the following plateaus:

5-9 years	\$500 in each year
10-14 years	\$750 in each year
15-19 years	\$850 in each year
20-24 years	\$950 in each year
25-29 years	\$1,500 in each year
30-34 years	\$2,000 in each year
35-39 years	\$2,500 in each year
40-44 years	\$3,000 in each year
45 years and each successive year	\$3,500 in each year

**WHEREAS**, longevity payments will be based on uninterrupted continuous years of service to the College;

**NOW THEREFORE BE IT**

#22-35

**RESOLVED**, that the Personnel Policies of the Board of Trustees, Section 2.1 Administrative Staff (Unrepresented) be amended as outlined above, effective September 1, 2021 at the discretion of the president and pending budget approval. Upon motion by Trustee Seecharran and seconded by Trustee Versaci, the resolution was unanimously approved.

**RESOLUTION FOR APPROVAL OF THE REVISIONS TO THE TRANSCRIPT NOTATION POLICY (3.12)**

**WHEREAS**, the policy be updated to further clarify and align with best practices; and

**WHEREAS**, adding the word “dated” is a best practice defined by American Association College Registrars and Admissions Officers (AACRAO); and

**WHEREAS**, changing the word “dismissed” to “expelled” to clearly differentiate between academic dismissals and conduct violations; and

**WHEREAS**, the addition of the College’s ability to elect to continue with the conduct process of the student withdraws while charges are pending; and

**NOW THEREFORE BE IT**

#22-36

**RESOLVED**, that the Board of Trustees hereby approves the revisions for the Transcript Notation Policy, as reflected in the copy attached hereto, effective immediately.

9)

Upon motion by Trustee Hughes and seconded by Trustee King, the meeting was adjourned at 6:20 pm.

Respectfully submitted,

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Renee Bradley, Secretary  
Board of Trustees

Recorded by:  
Dr. Hamin Shabazz, Chief of Staff