

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
December 16, 2024

MINUTES

TRUSTEES PRESENT: Ann Fleming Brown, Renee Bradley, Damonni Farley, Gary Hughes, Michael Karl, Margaret King, Imani Romain-Barthley and Tina Chericoni Versaci

ALSO PRESENT: Dr. Steady Moono, Patrick Ryan, Tiombé Tatum, President's Council, and other College faculty and staff, Nancy Williamson (Principal, Gleason, Dunn, Walsh & O'Shea)

ABSENT: Raymond Gillen

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:30 p.m.

2) **EXECUTIVE SESSION**

Upon the motion of Trustee Brown, seconded by Trustee Versaci, the Board went into Executive Session at 5:30 p.m., to discuss personnel matters. The Board went out of Executive Session at 6:22 p.m.

3) **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 18, 2024 AND CONSENT AGENDA**

**RESOLVED**, that the Minutes of the of November 18, 2024 meeting and consent agenda be approved as submitted and read; and be it further

**#24-158 RESOLVED**, that the personnel items listed in the Consent Agenda be approved.

Upon motion by Trustee Karl and seconded by Trustee Hughes, the minutes and consent agenda were unanimously approved.

4) **CONSENT AGENDA**

**#24-159A APPROVAL FOR A FOR A TEMPORARY SPECIAL ASSIGNMENT FOR CHIEF INFORMATION OFFICER, APRIL SNOW**

**WHEREAS**, April Snow, the current Chief Information Officer (CIO) has announced plans to retire from her full-time position at SUNY Schenectady, effective December 31, 2024; and

**WHEREAS**, the college shall initiate a search to replace the Chief Information Officer position; and

**WHEREAS**, April Snow, has agreed to service as Chief Information Officer for the period January 1, 2025 to January 31, 2025 to assist in the transition of the department staff upon her departure; and

**WHEREAS**, April Snow will manage the daily operations of the ITS department, coordinate day-to-day affairs of the department and train the interim CIO during the month of January 2025.

**RESOLVED**, that the Board of Trustees approves the appointment of April Snow as Chief Information Officer effective January 1, 2025 through January 31, 2025 at 1 full FTE from January 1, 2025 to January 20, 2025 and at 50% FTE from January 21, 2025 to January 31, 2025. Ms. Snow's salary rate shall remain unchanged from her pre-retirement rate.

**#24-159B**

**APPROVAL FOR A FOR A TEMPORARY SPECIAL ASSIGNMENT FOR INTERIM CHIEF INFORMATION OFFICER, MR. JOLLY PAZHAI**

**WHEREAS**, April Snow, current Chief Information Officer (CIO) has announced plans to retire from her full-time position at SUNY Schenectady, effective January 31, 2025; and

**WHEREAS**, the college shall initiate a search to replace the Chief Information Officer position; and

**WHEREAS**, Jolly Pazhai, the college's current Director of Enterprise Services, has agreed to service as an Interim Chief Information Officer during this vacancy and while the search is underway; and

**WHEREAS**, Jolly Pazhai will manage the daily operations of the ITS department and coordinate day to day affairs of the department upon April Snow's departure.

**RESOLVED**, that the Board of Trustees approves the appointment of Jolly Pazhai as Interim Chief Information Officer effective January 21, 2025 through the conclusion of a successful search or 90 days, whichever comes first with a biweekly stipend of \$500 for the performance of these duties.

**#24-159C      APPROVAL FOR A FOR A TEMPORARY TEMPORARY STIPEND FOR MS. KIMBERLY EMERSON**

**WHEREAS**, Kimberly Emerson, Sr. Technical Assistant, has agreed to manage the helpdesk ticket system and coordination of operational tasks for the Information Technology Services department (ITS); and

**WHEREAS**, Kimberly Emerson will manage the daily operations of the ITS ticket system and coordinate with users and technicians to assign tickets, escalate issues, organize the ticket schedule, and coordinate and communicate schedules and resources with all.

**RESOLVED**, that the Board of Trustees approves Kimberly Emreson’s temporary stipend of \$250 per pay period effective December 16, 2024, until March 30, 2025, or until a new Director of Operations or equivalent is hired.

**#24-159D      RESOLUTION TO REAPPOINT MATTHEW MALOY AS DIRECTOR OF WORKFORCE DEVELOPMENT MOBILE TRAINING LABS**

**WHEREAS**, it has been recommended that Matthew Maloy be reappointed as Director of Workforce Development Mobile Training Labs; and

**WHEREAS**, Matthew Maloy has indicated that he will accept the position if offered by the Board of Trustees; and

**WHEREAS**, the President concurs with said recommendation, it is hereby

**RESOLVED**, that Matthew Maloy be reappointed as Director of Workforce Development Mobile Training Labs for the period of September 1, 2024 through August 31, 2025 at an annual prorated salary of \$60,800. This appointment is consistent with the terms and conditions of employment as set forth in the Board of Trustees, Policy 2.1 Administrative Staff (Unrepresented).

**4)      REPORT OF THE CHAIR**

Presented by Vice Chair Tina Chericoni Versaci:

**REPORT FROM THE FOUNDATION**

The Foundation is thrilled to announce that **KeyBank will be the presenting sponsor for Food for Thought & All That Jazz, Fran O’Rourke, Market President for KeyBank, will be the Honorary Chair.** Please mark your

calendars for **Tuesday, April 1, 2025** and come celebrate 100 years of Van Curler with us!

Please save the date for a complimentary **Key Stakeholders presentation by renowned AI expert, Todd McLees on “Building an AI-Ready Region” on Thursday, January 30<sup>th</sup>** beginning with breakfast in the Van Curler Ballroom at 7:30am.

Campaign efforts continue as we focus on funding for Workforce Innovation and the SUNY Schenectady Fund.

As of December 11, we have received **\$7,103,913** in support. **Thank you** to those who have given to **Rising Together**.

Presented by Chair Ann Fleming Brown:

**#24-160      AGREEMENT OF EMPLOYMENT -DR. STEADY H. MOONO, PRESIDENT**

**WHEREAS**, the Board of Trustees of SUNY Schenectady County Community College and Steady H. Moono, Ed.D., the President of SUNY Schenectady, were parties to an employment agreement for a three-year term commencing on July 1, 2015 and ending on June 30, 2018 (the "Initial Agreement"); and

**WHEREAS**, the Board and the President agreed to a six-year term extension, commencing on July 1, 2017 and ending on June 30, 2023 (the "Second Agreement"); and

**WHEREAS**, the terms of the Second Agreement expired on June 30, 2022, pursuant to an Amended Agreement of Employment, in which the Board and President agreed to a two-year term commencing on July 1, 2022 and terminating on June 30, 2024, with an optional one-year extension ending on June 30, 2025 (the "Second Agreement Amendment"); and

**WHEREAS**, the Board and the President agreed to exercise the optional one-year extension in the Second Agreement Amendment, ending on June 30, 2025; and

**WHEREAS**, the Board and the President agreed to a one-year appointment as President, commencing on July 1, 2025 and ending on June 30, 2026, and a three-month extension appointment as Immediate Past-president commencing on July 1, 2026 and ending on September 30, 2026 (the "Third Agreement"); and

**WHEREAS**, the terms and conditions of the President's employment are contained within the Third Agreement; and

**WHEREAS**, the Board conducted an Annual Evaluation of the President and presented a summative evaluation to the President; and

**WHEREAS**, the Annual Evaluation and performance of the President was outstanding; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of SUNY Schenectady approve a \$15,000 performance stipend and a \$5,000 contribution to the President's retirement account; and

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the Board of Trustees of SUNY Schenectady unanimously adopts the Third Agreement of employment for Dr. Steady H. Moono as President of SUNY Schenectady County Community College from July 1, 2025 through June 30, 2026, and Immediate Past-President of SUNY Schenectady County Community College from July 1, 2026 through September 30, 2026.

Upon motion by Trustee Versaci and seconded by Trustee Karl, the resolution was unanimously approved.

The Board of Trustees Retreat will be held on Saturday, February 1, 2025 on campus in the Begley Conference Room 213 from 9:00am – 3:00 pm. The College won a training from NYCCT, the Chair was pleased to announce the trainer will be Dr. Marie Gnage.

5) **REPORT OF THE TREASURER**

**#24-161 APPROVAL FOR THE KEY BANK N.A. WARRANTS #9 THROUGH #13**

**WHEREAS**, the Treasurer has reviewed Key Bank N.A. Warrants #9 through #13 and recommends payment of same, it is hereby

**RESOLVED**, that Key Bank N.A. Warrants #9 through #13 be hereby approved for payment.

Upon motion by Trustee Versaci and seconded by Trustee Karl, the resolution was unanimously approved.

**#24-162 APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING NOVEMBER 30, 2024**

**WHEREAS**, the Board has received the Report of Revenues and Expenditures for the period ending November 30, 2024, as prepared by the Office of the

Executive Vice President of Administration in advance of the meeting, it is hereby

**RESOLVED**, that the Report of Revenues and Expenditures for the period ending November 30, 2024, be accepted as received.

Upon motion by Trustee King and seconded by Trustee Karl, the resolution was unanimously approved.

6) **PRESIDENT'S REPORT - December 2024**

Chief of Staff, Tiombé Tatum, gave a presentation on the recent trip to Zambia.

The Middle States Tri-Chairs gave a brief presentation on the progress of the self-study report.

7) **RESOLUTION FOR THE CONFERRAL OF DEGREES AND CERTIFICATES (DECEMBER 2024)**

#24-163 **AUTHORIZATION TO CONFER DEGREES AND CERTIFICATES FOR DECEMBER 2024 GRADUATES**

**WHEREAS**, the Academic Senate voted on October 18, 2024, to recommend that each of the candidates listed on the graduation list provided by the Registrar's Office be granted a degree or certificate as indicated therein, it is hereby

**RESOLVED**, that the President be authorized to confer at the Commencement Exercises scheduled for May 22, 2025, the degrees and certificates listed on the graduation list, as recommended by the Academic Senate.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

9) **PERSONNEL**

#24-164 **RESOLUTION TO APPOINT DIANE MOLLOY AS CSTEP DIRECTOR**

**WHEREAS**, it has been recommended that Diane Molloy be appointed as CSTEP Director; and

**WHEREAS**, Diane Molloy has indicated that she will accept the position if offered by the Board of Trustees; and

**WHEREAS**, the President concurs with said recommendation, it is hereby

**RESOLVED**, that Diane Molloy be appointed as CSTEP Director for the period of January 6, 2025 through June 30, 2025 at an annual prorated salary of \$51,000. This appointment is consistent with the personnel policies of the Board of Trustees and the terms and conditions of employment as set forth in Board Policy 2.2 Temporary, Grant-Supported Staff Positions and Temporary Assignments.

**FURTHER RESOLVED**, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

#24-165

**RESOLUTION TO APPOINT EMILY BAKER TO THE POSITION OF COORDINATOR OF CAMPUS EVENTS**

**WHEREAS**, it has been recommended that Emily Baker be appointed as full-time Coordinator of Campus Events for the period December 17, 2024 through August 31, 2025, and

**WHEREAS**, the President has concurred with said recommendation, it is hereby

**RESOLVED**, that Emily Baker be awarded an appointment as Coordinator of Campus Events at an annual prorated salary of \$48,800 for the period December 17, 2024 to August 31, 2025. This appointment is consistent with the terms and conditions of employment as set forth in the Board of Trustees, Policy 2.1 Administrative Staff (Unrepresented).

Upon motion by Trustee King and seconded by Trustee Versaci, the resolution was unanimously approved.

#24-166

**RESOLUTION TO APPOINT LAKOTA LEVANDOWSKI AS ACCELERATED STUDY IN ASSOCIATE PROGRAMS (ASAP) ADVISOR**

**WHEREAS**, it has been recommended that Lakota Levandowski be appointed as ASAP Advisor; and

**WHEREAS**, Lakota Levandowski has indicated that he will accept the position if offered by the Board of Trustees; and

**WHEREAS**, the President concurs with said recommendation, it is hereby

**RESOLVED**, that Lakota Levandowski be appointed as ASAP Advisor for the period of December 17, 2024 through August 31, 2025 at an annual prorated salary of \$43,927, funded by the ASAP Grant. This appointment is consistent with the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees (Unrepresented) and the terms and conditions of employment as set forth in Board Policies 2.2, Temporary, Grant-Supported Staff Positions and Temporary Assignments.

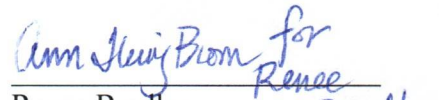
**FURTHER RESOLVED**, the grant-funded reappointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

**10) ADJOURNMENT**

Upon motion by Trustee Hughes and Trustee Karl, the meeting was adjourned at 7:02 p.m.

Respectfully submitted,

  
Renee Bradley  
Secretary  
Board of Trustees

Recorded by:  
Tiombé Tatum  
Chief of Staff