

**SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
AGENDA**

**November 20, 2023**

**Presiding: Ann Fleming Brown, Chair**

**Van Curler Room, 5:30 PM**

*It is anticipated that the Chair of the Board will call for a motion to convene an Executive Session under provisions of Section 105 of Article 7 of the Public Officers Law.*

1. Welcome and Call to Order
2. Motion for Executive Session
  - To discuss the employment of particular individuals
3. Reconvene Regular Board Meeting
4. Approval of the October 16, 2023 Board Meeting Minutes and Consent Agenda
5. Consent Agenda
  - A. Resolution to approve special assignment extension for Michelle Ragucci, Director of Academic Services of the Testing Center
  - B. Resolution for Administrative Staff Appointment  
**INITIAL CAREER ADMINISTRATIVE: September 1, 2023 through August 31, 2025** (This is an initial two-year appointment as a result of five successful one-year consecutive appointments.)

Dr. David Clickner, Vice President of Strategic Initiatives and Planning
  - C. Resolution to approve a salary adjustment for Karen Tanski, Executive Director of Marketing and Public Relations
  - D. Resolution to approve a salary adjustment for Stephen Fragale, Associate Vice President of Student Affairs
  - E. Resolution to approve title and salary adjustment for Tanya Scime as Director of Human Resources
6. Report of the Chair
  - Report of the SUNY Schenectady Community College Foundation

- Report of Student Trustee
7. Report of the Treasurer
    - Resolution to approve October Warrants
    - Resolution to approve Revenues and Expenditures for period ending October 31, 2023
  8. President's Report
    - Accelerated Study in Associate Program (ASAP)
  9. Personnel
    - Resolution to appoint Dr. Debbie Warnock as Director of EOP
    - Resolution to appoint Mary Silvestri as Director of TRIO
    - Resolution to appoint Tricia Terleckey as Assistant Director for Workforce Development and Community Education (Grant Funded)
    - Resolution to appoint Jason Lohraseb as Assistant Director of Workforce Development (Grant Funded)
    - Resolution to appoint Eric Fluty as Associate Vice President of Campus Safety / Peace Officer (Armed)
    - Resolution to appoint Juno Hidaka as Director of IT Operations
    - Resolution to appoint Juilliane Malibago as Human Resources Assistant
  10. Resolution to approve new job titles and job descriptions
    - Driver of Mobile Training Labs
    - Human Resources Assistant
    - Director of Human Resources
    - Assistant Director of Employee Benefits and Well-Being
  11. Resolution to approve new curriculum
    - Culinary Cannabis Micro-Credential, Workforce Development
    - Cannabis Edibles Micro-Credential, Academic Affairs
    - Business Start Up and Grow Micro-Credential, Academic Affairs
  12. Policies
    - Resolution to approve Policy Revision 6.11: Financial Aid Satisfactory Academic Progress (FASAP)
    - Resolution to approve Policy 4.4: Crime Statistic Availability Statement (Clery Statement) Policy
    - Resolution to approve Policy 5.4: Information Security Incident Investigation, Response, and Notification Policy Review
    - Resolution to approve Policy 5.5: Information Security Policy Review
    - Resolution to approve Policy 5.7: Updated Internet Privacy Policy Review
    - Resolution to approve Policy 5.9: Email Access Policy Review

13. Resolution authorizing the purchase of 18 Lenovo Computers for Aviation Simulation Programs

14. Upcoming Important Dates

- November 28, 2023: President's Holiday Party, Van Curler Room, 4:30 pm
- Middle States Commission of Higher Education (MSCHE) Annual Conference in Philadelphia, PA (December 4-6, 2023)
- December Board Meeting: December 18, 2023, Van Curler Room, 5:30 pm
- Faculty Institute Week: January 8-12, 2024

15. Adjournment