

VA Education Benefits New Student Checklist

- ___ Apply for Admission to SUNY Schenectady County Community College
- ___ If you have earned prior college-level credits, send official transcripts to SUNY Schenectady
 - You should also request a Joint Services Transcript be sent for review
 - <https://jst.doded.mil/official.html>
- ___ Apply for Education Benefits online using **Vets.gov**-<https://www.vets.gov/>
(Will generate a Certificate of Eligibility to show what benefits you are eligible for.)
 - Veterans will complete **Form 22-1990**
 - Survivors/Dependents will complete **Form 22-5490**
- ___ Submit a copy of your Certificate of Eligibility and DD-214, (DD-214 only if you are no longer active duty) to Anna Westerman, the school certifying official, located in Student Affairs, Elston 222
- ___ Complete a Request for Certification form AFTER you have registered for courses and have a class schedule & bill (this form must be submitted **EVERY** semester)
 - Complete a Veteran's Request for Deferral of Tuition & Fees if applicable
 - Both forms are available in the Registrar's Office Elston Hall, Room 212
- ___ If you have received benefits at a prior school, **File form 22-1995** (Change of Place) with SUNY Schenectady school certifying official (**A COPY OF THIS FORM ALSO GETS SENT TO VA**).
 - <http://www.vba.va.gov/pubs/forms/VBA-22-1995-are.pdf>
 - or through **Vets.gov**
- ___ Set up E-benefits account to track all VA benefits, including education payments at <https://www.ebenefits.va.gov>
- ___ Complete additional steps on SUNY Schenectady New Student Checklist

Chapters 1606 & 30 & Chapter 35:

- ___ **Must** verify the last day each month that classes meet! Call: **1-877-823-2378**.
(Add this number into your cell phone with a reminder to call on the 30th of each month!)
OR: online through the **WAVE** system: <https://www.gibill.va.gov/wave/index.do>

Chapter 1606, 30 and 35: YOU ARE RESPONSIBLE FOR PAYING THE SCHOOL WITH THE MONEY YOU RECEIVE EACH MONTH.

If you are receiving tuition assistance, please talk to your commanding officer and the financial aid office. **Veterans Resource Office:** Contact Dr. Ellen Wertlieb at 518-381-1282

For more information,
contact: **Anna Westerman**
barthap@sunysccc.edu
518-381-1200 Ext. 1185