## \#1 KNOW YOUR SCIENTIFIC CALCULATOR

Know the special keys for exponential notation [ EE ] or [ EXP ] and change sign [ +/- ] And sometimes there is a "SCI" scientific display mode available.
\#2 LEARN THE RULES FOR SIGNIFICANT FIGURES ("Sig Figs" denote the degree of accuracy)
Starting with the left-most nonzero digit, count it and all remaining digits to the right
8.00 mL (3 sig figs) $\quad 15.000 \mathrm{~km}$ ( 5 sig figs) 280 (2 sig figs) 280. (3 sig figs)

Combined examples:
1.00300 mg (6 sig figs) 0.0002050 m (4 sig figs) 6040000.mm (7 sig figs)
\#3 KNOW HOW TO CONVERT REGULAR NUMBERS INTO TO EXPONENTIAL NOTATION

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Use Scientific Notation:
Uses just 1 digit to left of decimal
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$$
\begin{array}{ll}
106.9=\frac{1.069 \times 10^{2}}{}=1.069 \mathrm{E} 2 & (4 \text { sig figs }) \\
12000=1.2 \times 10^{4}=1.2 \mathrm{E} 4 & (2 \text { sig figs }) \\
.002370=2.370 \times 10^{-3}=2.370 \mathrm{E}-3 & (4 \text { sig figs })
\end{array}
$$

## \#4 LEARN HOW TO HANDLE SIGNIFICANT FIGURES WHEN USING ALGEBRA

Algebra notation: $\mathrm{A} \times \mathrm{B}$ is also written as $\mathrm{A} \cdot \mathrm{B} \quad \rightarrow$ Use "Order of Operations" PEMDAS
For addition \& subtraction, the number with least accuracy limits the accuracy of the final answer.
For multiplication \& division, the number with the fewest significant figures sets the total possible significant figures in the answer.

$$
7.250+844=851 \quad 7.250 \times 844=\sim 6119 \text { and then round off }=6120 \text { (3 sig figs) }
$$

## \#5 KNOW ALGEBRA NOTATION FOR CALCULATION TASKS

$$
\begin{array}{ll}
\frac{a}{b} \times \frac{c}{d}=\frac{a c}{b d} & \rightarrow \\
\frac{a}{b} \times \frac{D_{0}+t}{a}=\frac{c}{b} & \text { Note: Here, A simply "cancels out" A } \quad \frac{a}{b} \times \frac{c}{a}=\frac{c}{b} \\
\frac{a}{b} \div \frac{c}{d}=\frac{a d}{b c} & \text { rearranged as } \quad \frac{a}{b} \times \frac{d}{c}=\frac{a d}{b c}
\end{array} \quad \text { Rarely written as } \frac{a}{b} / \frac{c}{d}=\frac{a d}{b c}
$$

